

DELHI DEVELOPMENT AUTHORITY

NO. EM1(10)83/591

DATED: 10.1.89

Circular No. 251

The following instructions shall, henceforth, be followed:-

1. The exercise of powers by the SEs in respect of accepting any work at reduced rates is of utmost importance and SEs should weigh all pros & cons before taking the decision to reject the item or allow any part rates. The SEs should approach the SAs well in time to take decision whether any work done by the contractor falls short of standard but can be accepted with a reduction in rate.
2. The contractor must be told to rectify the defects under the specific provisions of the contract; timely action and notice to contractor is necessary to convey Deptt's intension. Also EEs must ensure that timely action is taken for the sub-standard work, either by the contractor or by the Deptt. or through alternate agency.
3. The EEs should make it a point to discuss the outstanding paras with the SE(QC) and CE(QC). The CEs also should in turn discuss with CL(QC) at least once in a quarter about the observations and their compliance.
4. The EEs should report to CE(QC) the exact action taken in issue and should not mention in a general way that the matter is 'UNDER CONSIDERATION' with the appropriate authority.

The above instructions shall be strictly followed.

All CEs/SEs/EEs.

V.S. Murti
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(V.S. MURTI)
ENGINEER MEMBER.
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