

0.EH1(10)83/8207-18364

DATE: 1.12.88

CIRCULAR No. 242

SUB: Execution of S.F.S. Schemes.

In order to ensure that the delays do not occur in completion of Self Financing Scheme leading to payment of interest to registrants, the following steps should be invariably taken:-

1. Possession of land, free from all encumbrances, should be available before tenders are invited for the work.
2. Feasibility of layout should be checked before preparation of estimates & drawings from Chief Architect shall be issued.
3. Where the building is supported on pile foundations, site investigations to ascertain the design of the piles should be carried out before piling work is awarded. The building work should be entrusted to a contractor only when it is fairly certain about the anticipated date of completion of pile work.
4. There should be better coordination between Digg. Wing, Housing Wing & Planning and where delays are anticipated such as due to problems in pile foundations or delays by contractors, the Engineering Wing should intimate to the Housing Wing accordingly so that the second installment could be deferred. Similarly, before each of the subsequent installments are due, there should be interaction between the Digg. & Housing Cell to check up whether any deferment of installment is to be made on account of slow progress at site.
5. There shall be a full financial clearance to take up the scheme as a whole, with a year to year forecast of funds.

*(Signature)*  
 (V. S. MURTI)  
 MEMBER.

Copy to:-

1. All Chief Engineer, DDA.
2. All Suptg. Engineer, DDA.
3. All Executive Engineers, DDA.
4. Commr. (Land), Director (HD), All Commr. (Land).
5. Commr. (Housing), Director (Housing) I & II.
6. Chief Architect, DDA.
7. Addl. Commr.