

DELHI DEVELOPMENT AUTHORITY
E.M.'S OFFICE

NO.: EM 1(10)2004/4381

DT. 14-6-2005

OFFICE MEMORANDUM NO. - 575 / 2005

CPWD has introduced modified mode of deposit of earnest money vide office memorandum No. DGW/CON/193 Dated 29.06.04 and has made Modifications in Notice Inviting Tenders (CPWD-6) as well as in the General Conditions of Contract. According to these modifications, the stage for taking earnest money has been altered and it has been stipulated to be taken along with application for tender rather than depositing of the same along with the deposit of tender documents.


2. Accordingly the press tender notification, Form PWD-6, PWD-7/8, regarding stage of deposit of earnest money are partially modified as given in the enclosed annexure 'A'

3. It has further been decided that, if the intending tenderer wants to see the tender documents before giving application for obtaining tender documents along with deposit of requisite amount of earnest money, a few sets of tender documents should be made available in Division/CAU/Tender Sales Counter and a Register should be maintained at these places with a designated official to obtain signatures of the intending tenderers as a proof of their having seen the schedule etc.

4. It is, enjoined upon all concerned to ensure that these amendments/ modifications are adopted in all future N.I.Ts for DDA works.

5. This issues with the approval of VC, DDA with the Concurrence of F.M and EM as recorded in file No. EM2 (3) 96/DDA/Vol IX.

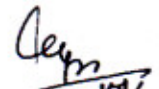
Encl: Annexure "A"


(S.C. Sharma) 13.6.05
Chief Engineer (H.Q)

1. All Chief Engineer, DDA i/c CE (QC) & CE (Elect.) (With.....spare copies for distribution among SE and EE of the Zone.)
2. All SEs, DDA i/c. SE (QC), SE (Vig.) & SE (Elect.) (Through concerned CE/CVO.)
3. Director (MM), DDA. (With 6 spare copies for distribution among EE of the unit.)
4. Director (Hort.) South & North, DDA. [With 6 spare copies for distribution among Dy.Dir. (H) of the unit]
5. Project Manager Flyover Gr.I & II, DDA. (With 6 spare copies for distribution among EE's of the unit)
6. All EEs i/c EEs (QC), EEs(Vig.) & EEs (Elect.) DDA. (Through concerned CE)
7. All Dy. Directors (Hort.) South & North, DDA. (Through concerned Director)
8. File No. EM2 (3) 96/DDA/Vol IX.

Copy for kind information to:-

1. VC, DDA
2. EM, DDA
3. FM, DDA
4. CVO, DDA
5. CAO, DDA
6. Dir. (Works), EO -I, II, III & EE (PPC)/EM's office.


EO-III to EM

ANNEXURE-A

Ref.	Page	S.No. / Para/ Clause	Existing	Amended / Modified
Press Tender Notice	5	Para-2	The tender documents can be obtained on any working day from the CAU /--- Zone / sale counter , Vikas Minar, Press Building , Vikas Sadan between 10.00 AM to 3.00 PM on payment of amount mentioned against each work (non refundable) on production of valid ITCC and enlistment Certificate. Sale of tender form will be stopped four days (including the date of opening) before the date fixed for the opening of tenders documents.	The tender documents can be obtained on any working day from the CAU /--- Zone / sale counter , Vikas Minar, Press Building , Vikas Sadan between 11.00 AM to 3.00 PM on payment of cost of tender (non refundable) as well as amount of Earnest Money mentioned against each work on production of valid enlistment Certificate. Sale of tender forms will be stopped four days (including the date of opening) before the date fixed for the opening of tender documents
Notice Inviting Tender	6	Para-4	Tenders paper are to be on PWD Form No. 7/8 ----- which can be obtained from the office of CAU /--- Zone / sale counter , Vikas Minar, Press Building/ Division Office on payment of a sum of Rs. ----- in cash. The time allowed the carrying out the work will be from the 10 th day of written order to commence work.	Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms and conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the ----- between Hours of 11.00 AM & 3.00 PM from -----to ----- on any working day. Tender documents will be issued during the above mentioned hours on any working day from the office of CAU/ ----- Zone / Divisional Office / Sale Counter of Vikas Minar / Vikas Sadan on payment of the following amount : i) Rs. ----- in cash as cost of tender (non refundable). ii) Earnest Money of Rs. ----- ----- In cash/ Receipt Treasury Challan/ Deposits at Call receipt of a scheduled bank/fixed deposit receipt of a scheduled bank/ demand draft of a scheduled bank issued in favour of AO/ CAU/-----Zone, DDA. When amount of earnest money is more than Rs. 5 lakh, part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money (but not less than Rs. 5 Lakh) shall be deposited in the shape as described above and

				for balance amount of earnest money, bank guaranty will also be acceptable in favour of AO/ CAU/ ----- Zone, DDA.
Notice Inviting Tender	6	Para-8	Earnest Money amounting to Rs. - ----- In currency Receipt Challan/ call Deposit receipt / demand draft of a scheduled bank guaranteed by the Reserve Bank of India must accompany with each tender and each tender is taken sealed cover tender for above and address to EE.	Each tender must be submitted in sealed cover addressed to EE / ----
Notice Inviting Tender	6	Para-8 (a)	The contractor whose tender is accepted shall execute an agreement on Rs. 2/- Stamp Paper reitrating his acceptance of the execution of the work on the rate and conditions set in the contract documents	The contractor whose tender is accepted shall execute an agreement on Rs. 50/- Stamp Paper reitrating his acceptance of the execution of the work on the rate and conditions set in the contract documents
PWD - 7/8 percent age/ Item rate tender for work.	11	Para-1	A sum of Rs. ----- is hereby forwarded as Demand Draft/ Call Deposit Receipt of a Scheduled Bank guaranteed by the Reserve Bank of India as Earnest Money favour of AO, CAU, -----zone. If I / we fail to commence the work specified in the above Memorandum, I / we agree that the said Delhi Development Authority or their successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earned money absolutely otherwise the said earnest money shall be retained by the authority towards security deposit mentioned against Clause (d) of the above mentioned Memorandum.	A sum of Rs. ----- has been deposited in cash / receipt treasury challan / deposit at call receipt of a scheduled bank / fixed deposit receipt of a Scheduled Bank/ demand draft of a Scheduled Bank/ Bank Guarantee as Earnest Money as per provisions laid down in para 4 above, in favour of AO, CAU, -----zone. If I / we, fail to furnish the prescribed performance guarantee within the prescribed period, I/we agree that the said DDA or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I / we fail to commence work as specified, I / we agree that Chairman, DDA or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned else where in the tender documents and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12 and 12 A of the tender form.

				<p>I/we hereby declare that I/we shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.</p>
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