

DELHI DEVELOPMENT AUTHORITY
(E.M.'S OFFICE)

No. EMI(10)2003/DDA/ 3100

Dt 17.4.2003

CIRCULAR NO. 555

Sub: OBSERVANCE OF INSTRUCTIONS IN RESPECT OF ISSUE OF MEASUREMENT BOOKS.

The Vigilance Branch while investigating a case of alleged tampering in the Measurement Book had observed that the numbering of the pages was done by hand which is contrary to the provision contained in Para 7.18 of CPWD Manual, Volume-II wherein it is stipulated that the pages of the Measurement Book should be machine numbered. On further examination of several other Measurement Books by the Vigilance Branch, the same shortcoming was observed which may, many a times, be due to certain unavoidable circumstances, wherein it becomes inescapable to issue such Measurement Books.

It is, therefore, enjoined upon all Measurement Book Issuing Authorities to primarily scrupulously follow the provisions of the CPWD Manual, Vol.-II. However, if it becomes inescapable to issue such Measurement Books, the Issuing Authority should mention the fact of the 'Hand Numbering' on the first page of the Measurement Book itself in his own handwriting and affix his signature and date on the same.

This issues with the approval of Engineer Member, DDA.

(S. C. SHARMA)

DIRECTOR (WORKS) DDA.

Copy for information and compliance to:-

1. All CEs (Civil & Elect.)/c (HQ), (Design) & (QC), DDA.
2. Project Manager (Flyover) Gr. I & II, DDA.
3. Director (Hort.) North & South, DDA.
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5. All SE's (Civil & Elect. /c Vig., QC & Design) DDA
(Service through their respective Chief Engineers/CVO, DDA)
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[Service through their respective CE/CVO/PM (Flyover) Dir. (MM), DDA].
7. All Dy./Jt. Director (Hort.) [Circulation through their respective Dir. (Hort.)].
8. EO-I, II, III, PPC-I, PPC-2, DDA.
9. Sr. AO (Plan), DDA.
10. File No. EMI(10)2003/Vig./M.B./DDA.

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| 1. | PS to VC, DDA |] | |
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DIRECTOR (WORKS) DDA.