

DELHI DEVELOPMENT AUTHORITY
(EM'S OFFICE)

NO: EM.1(10)92/ 968

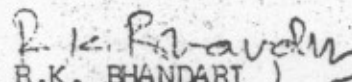
Dated: 12.5.98

C I R C U L A R N O. 519

SUB: COMPLETION OF HOUSES/SENDING THE INVENTORY OF FITTINGS ALONGWITH COSTING DETAILS TO FA(H).

In the study report of Department of Administrative Reforms and Public Grievances, one of the point proposed is regarding sending the list of inventory of fittings alongwith the possession letter by the Housing Department to the allottee instead of handing over of the same by the Jr. Engineer at the site while handing over the physical possession to the allottee. It has therefore been decided that all the Chief Engineers may ensure to send the list of inventory of fittings alongwith costing details to FA(H) so that the Housing Department could send the same to the allottee alongwith the possession letter.

The above may be made effective with immediate effect.


(R.K. BHANDARI)
ENGINEER MEMBER

Copy to:-

1. All CEs/ACEs/ i/c CE(QC), CE(Elect.), ACE(D), Directors (Engg.), DDA.
2. All SEs(Civil) (Elect.), SE(QC), SE(D) Circulation through their respective CEs/ACEs/Directors(Engg.).
3. C/O i/c SE(Vig.)-I & SE(Vig.)-II, DDA.
4. CAO, DDA.
5. Director(Hort.) North & South, Director(MM).
6. Director(Works), Director(PPC & MDN), DDA.
7. All EEs(Civil) & (Elect.), (QC), (Vig.) & (Design) Circulation through their respective CEs/ACEs/Dir.(Engg.).
8. All Jt. Director/Dy. Directors(Hort.), Circulation through respective Director(Hort.).
9. All Dy./Jt. CAO's attached to CEs/ACEs/Dir.(Engg.), FOs to Dir.(Hort.) N & S, CE(Elect.) and Director(MM).

Contd.....2/-

- 10. E.O.-I, II, III & IV to E.M.
- 11. A.O.(P) to E.M.
- 12. File No.EM.5(2)89/MG.

Copy for information to :-

- 1. VC, DEA.
- 2. FM, DDA.
- 3. PC, DDA.
- 4. Commissioner(H), DDA.
- 5. Financial Advisor(H), DDA.

[Handwritten signature]
 E.O.-I to E.M.
 J.W DDA

[Faint, mirrored text from the reverse side of the page, including names and titles like 'Director', 'Assistant Director', and 'Secretary']