

DELHI DEVELOPMENT AUTHORITY
(E.M.'S OFFICE)

NO. E.M.1(10)97/1858

Dated: 7-2-97

CIRCULAR NO. 505

SUB: LETTERS OF ACCEPTANCE OF TENDERS TO BE SENT TO THE CONTRACTOR BY REGISTERED POST.

A few casts have come to notice where the letter of Acceptance of the tenders had been sent by ordinary post which is contrary to the provisions contained in Section-20 of CPWD Manual Vol.II. As per the provisions of the CPWD Manual Vol.II, all letters of acceptance of tenders are required to be sent to the contractors by Registered Post.

However, in emergent cases the communication regarding acceptance of tenders can be sent telegraphically but it must also be simultaneously followed by the Registered Post, quoting reference to telegram.

It is, therefore, enjoined upon all concerned to ensure in future that all such letters of Acceptance of the tenders are invariably sent to the contractors by Registered Post.

This issues with the approval of E.M.

S.K. BAJAJ
5/2/97
(S.K. BAJAJ)
DIRECTOR (WORKS)
E.D.A.

1. All Chief Engineers i/c CE(Elect.).
2. All Suptdg. Engineers (Civil) & (Elect.).
3. Director (MM).
4. Director (Hort.) North & South.
5. All Ex. Engineers (Civil) & (Elect.).
6. All Dy. Directors (Hort.).
7. File No. M.14(3)96/Viq./DDA.

Copy for information to

1. E.M., DLA.
2. F.M., DLA.

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5/2/97
DIRECTOR (WORKS)
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