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**DELHI DEVELOPMENT AUTHORITY
(EM'S OFFICE)**



No. EM1(10)96/ 16550

Dated: 18.11.96

CIRCULAR NO. 502

Sub: ^{generally} Irregularities/committed by Horticulture Wing during execution of work.

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During examination of works of one of the Hort. Divisions following procedural irregularities were pointed out by the Chief Technical Examiner's Organisation:-

- a) Maintenance funds were used for execution of original works like "Renovation of Parks" and no A/A & E/S was obtained for such works.
- b) The laid down procedure of inviting open tenders was dispensed with and works were awarded on work orders (i.e. without call of tenders) without any proper justification of urgency.
- c) No justification was prepared to assess the reasonability of tendered rates or otherwise. The award of work was recommended by the Dy. Dir. (Hort.) without preparing any justification rates but saying that the rates were reasonable, whereas the rates were reduced by 13% during negotiations by the Director of Horticulture.
- d) The fact that negotiations had already been conducted by the Dy. Director (Hort.) was not brought to the notice of Director (Hort.).
- e) Lastly, the replies to the CTE were abnormally delayed at the level of Dy. Director (Hort.) as well as Director (Hort.).

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All concerned are hereby advised to be careful regarding avoidance of such irregularities. All officers must strictly follow the time-schedule for replying to the observations of CTE. Every officer should personally monitor the sending of replies to CTE through a register to be maintained in his office. In case of any delay, the concerned officer shall be held personally responsible and no plea in this regard shall be acceptable that delay was an account of non-receipt of information or delay in reply from subordinates.

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(R.K. BHANDARI)
ENGINEER MEMBER

1. Chief Technical Examiner, CVC, 10-A Jannagar House, New Delhi for information.
2. All CEs/ACEs (Civil) i/c CE (Elect.) & CE (QC), DDA.
3. All SEs (Civil) & (Elect.)
4. Director (Hort.) North & South, Director (MM), Director (M&PCC)

5. All FFs (Civil) & (Elect.)
6. All Dy. Directors (Hort.) & Joint Directors (Hort.), DDA.
7. F.O.I, II, III & A.O(P) FM's Office, DDA.
8. File No. F.26(17)96/FF(Vig.)III/61-H of CVO, DDA.

H. K. Edwards
ENGINEER MEMBER
2/11 D.D.A. *[Signature]*

Technical Council