

DELHI DEVELOPMENT AUTHORITY

No.EM.1(10)83/3465

Dated: 15.4.85

CIRCULAR NO. 94

It is generally seen that SEs & EEs are in the habit of endorsing copies of their correspondence to this office in which no action is called for. Sometimes it is also seen that they address the correspondence direct to this office on which no action can be taken until or unless the comments on the same are furnished by the Chief Engineer thereon.

All SEs/EEs are, therefore, requested to note very carefully that in future no such correspondence should be endorsed or addressed direct to this office unless and until called for from them specifically by this office. The matter on which action is required to be taken by this office must be routed through the concerned Zonal Chief Engineers.

Sd/-
(OM PRAKASH)
DIRECTOR (WORKS)

1. CEs.
2. All SEs i/c Director (Hort)
3. All EEs i/c Dy. Director (Hort).