

DELHI DEVELOPMENT AUTHORITY

NO.EM.1(10)83/2567

Dated: 16.5.83

CIRCULAR No. 8

Sub:- Acceptance of sub-standard work and guidelines
for working out reduced rates for substandard work.

A COPY of letter No. CE/CON/751 dated 3rd May, 1983
from Director General (Works) C.P.W.D. is enclosed for
taking necessary action and following the instructions
contained in the above circular very strictly.

Sd/-
(K.D. BALI)
ENGINEER MEMBER

Encl: As stated.

C I R C U L A R

Sub: Acceptance of Sub-standard work and guidelines for working out reduced rates for substandard works,

Attention is drawn to the instructions issued in this office Memo No. CE/Con/662 dated 9.5.77 CE/CON/527 dated 31.12.71 and CE/CON/541 dt.30.8.72 regarding acceptance of substandard work.

In order to avoid situations where acceptance of substandard work with reduction in rates becomes necessary it is essential that the defects are noticed by departmental officers during the progress of the work and timely action taken to get them rectified there and then, rather than overlooking them and proposing to accept such work under reduced rates later. A notice of the defective work should be given to the contractor in writing during the progress of the work asking him to rectify the defects and in case of failure, on the part of the contractor, the defect should be got rectified by employing skilled labourers departmentally. Timely action alone can prevent occurrence of defects which will be difficult or impossible to rectify later on like hollow vertical joints in brick masonry and similar defective structural members.

It will be the duty of the field staff, that is AEEs, AEs, JEs to point out such defects in the work in time during the progress of the work. These defects should also be brought to the notice of the Ex.Engineer immediately, so that he may take timely action to issue notices to the contractor either to rectify the defects or even get the work dismantled and redone if necessary. Acceptance of work below specification and payment at reduced rates should be resorted to only in exceptional cases. In cases where it is structurally impossible to get the work redone, such a decision should be taken only with approval of the competent authority.

As per Para-3 section 31 of CPWD Manual, the Engineer in charge should take action as per clause-14 of Form 7 & 8. In the case of acceptance of sub-standard work, Superintending Engineer is the competent authority who will also determine the reduced rates thereon. It is, therefore, imperative that approval of the Supdtg. Engineer should be obtained in the first instance before making payment for such sub-standard work even with part rates in the running bills.

It is incumbent on the part of the Ex.Engineer, that after getting the approval of the competent authority he should write a letter to the contractor on behalf of the president, of India for the acceptance of rates at the provisional rates and should also obtain the consent of the contractor as specified in para-4, section 31 of CPWD Manual Vol.II 1972 Edition. At the time of

scrutiny of the running bills before payment the Divisional Accountant will be responsible to ensure that proper reasons for payment at part rates are given in the abstract of cost entered in measurement books and bills. He should also ensure that prior approval SE is available in respect of part rates for defective work and a proper notice to the contractor is available on the record. It is also imperative that Suptdg. Engineers examine the proposals for sanction of reduction in rate sent by the Ex. Engineer properly and ensure that formalities which are required to be followed for acceptance of sub-standard work has been followed before acceptance of the proposals.

It is once again enjoined on all concerned that acceptance of sub-standard work should be allowed only in exceptional cases where the defects can not be rectified or work redone, and all formalities as mentioned above are completed. This may be brought to the notice of all concerned for their guidance and strict observance.

Sd/-
(G.S. RAO)
DIRECTOR GENERAL (WORKS)

(ISSUED FROM FILE NO.14.10.82 VSI OF VIGILANCE UNIT)

To

Engineer Member, DDA/Delhi Vikas Minar/N.Delhi.

Sd/-
(VIPAN CHAND)
F.O. to D.G. (WORKS)