

## DELHI DEVELOPMENT AUTHORITY

NO.EM.1(10)83/6022

Dated: 18.8.84

## CIRCULAR NO. 61

Reference is invited to this office circular No. 13 issued vide No.EM.1(10)83/2674 dated 19.5.83 wherein instructions were issued that CEs/EEs/SEs should inspect the works frequently in order to ensure that the works are executed in accordance with the design and specifications laid down for the works. It is again enjoined upon all EEs/SEs/CEs that they must inspect all major works as frequently as possible and issue inspection notes giving their observations on quality of works defects noticed so that both the officers on the site and the contractor are kept apprised of the nature and character of the works and defects, if any. It should also be mentioned in the inspection notes about the action taken regarding rectification of defects pointed out in the previous inspection notes, if any. The copies of inspection notes should inter alia be sent by EEs/SEs/CEs to E.O.II to E.M.

The copies of the inspection notes of the Inspecting officers and action taken in compliance with the instructions should be available at the site of the work for the information and further action if any by the Inspecting Officers.

Sd/-  
(J.K.VARSHNEYA)  
ENGINEER MEMBER

Copy to:  
All CEs  
All SEs/Director(Hort) & SSWs  
All EEs i/c Dy.Director (Hort.) SWS.