

## DELHI DEVELOPMENT AUTHORITY

No.EM.1(10)83/3701

Dated: 24.5.84

## CIRCULAR NO. 52

Para 4 of section 21 of CPWD Manual, Vol. II lay down that earnest money is to be accepted in cash for works estimated to cost upto Rs. 10,000/- but in case of larger works the amount of earnest money should be deposited through treasury challans. The Govt. of India have also decided that CPWD may accept deposit at call receipt of a schedule bank guaranteed by the R.B.I. as earnest money; It is, therefore, clear that as per the CPWD manual the earnest money is to be deposited either in cash, or in form of treasury challan or deposit at call receipt.

CTE has observed that in one work firm did not deposit earnest money at the time of opening of tenders. The tenders were still considered in another case earnest money submitted in the form of Fixed Deposit Receipt of the Bank was accepted by the EE. These procedures are not according to the approved procedures.

All Officers are requested to ensure that the earnest money is deposited alongwith the tenders in the prescribed form.

Sd/-  
Engineer Sd/-  
ENGINEER MEMBER

1. All CE/DDA
2. All SEs i/c Director (Hort) DDA
3. All EEs i/c Dy. Director (Hort).
4. Director (Works) DDA
5. E.O.I to EM/DDA.