

DELHI DEVELOPMENT AUTHORITY
(EM'S OFFICE)

NO: EM.1(10)94/Vol.I/3615

Dated: 22-2-95

TECHNICAL CIRCULAR NO. 449

SUB: SECURED ADVANCE IN RESPECT OF UNFINISHED
METAL PRODUCTS.

CTE during one of the inspections of a work observed that Secured Advance had been paid :-

1. On the material for which advance had previously been paid to the contractor.
2. For unfinished products i.e. non-anodised aluminium section.

In this context, the attention of the field engineers is drawn towards the provisions contained in para 32.5.3 of CPWD Manual Vol.II which is reproduced below :-

"A formal agreement should be drawn up with the contractor under which Government secures a lien on the materials and is safeguarded against losses due to the contractor postponing the execution of the work or to the shortage or misuse of the materials, and against the expense entailed for their proper watch and safe custody. Payment of such advances should be made only on the certificate of an officer not below the rank of Sub-Divisional Officer, that the quantities of materials upon which the advances are made have actually been brought to site, that the contractor has not previously received any advance on that security and that all the materials are required by the contractor for use on items of work for which rates for finished work have been agreed upon. The Officer granting such a certificate will be held personally responsible for any overpayment which may occur in consequence. Recoveries of advances so made should not be postponed until the whole of the work entrusted to the contractor is completed. They should be made from his bills for work done as the materials are used, the necessary deductions being made whenever the item of work in which they are used are billed for."

CE(12)12/94/737

dt 2/3/95

copy to all SEs, SEds, TO, FO, EEs & EAs for
information & necessary action pl.

Contd...2/-

K. K. Sharma

To A. (E. & W.)

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