

NO:EM/1(10)83/Vol.-IX/12076

Dated: 13.9.94

CIRCULAR NO. 432

SUB: ROTATIONAL TRANSFERS OF JEs/AEs IMPLEMENTATION OF THE POLICY.

It has been brought to my notice by Dir. (W/C) Estt., who is also the Member Secretary (Convenor) of the Committee for Transfers of AEs & JEs, that a large number of AEs & JEs have still not been relieved by the concerned controlling officers although the Establishment orders for their transfer were issued as long as more than a year back in May, 1993, Oct., 93 & Nov. 93 etc.

Attention of all the officers in this regard is invited to this office letter No. EM.3(85)88/11354-65 dt. 4.9.92 (Copy Enclosed), vide which it was directed that the controlling officers must relieve the transferred officials within one month. CEs were also requested to monitor the implementation of the transfer orders and to ensure that no one escaped by default. It was also made clear that the salary of the transferred officials should not be released from the same office if the transfer order had not been implemented within one month and the controlling officers must also be questioned for not honouring the transfer orders issued. Not-with-standing these directions, a large number of officials have still not been relieved despite continuous pursuance by this office as well as by the office of Dir. (W/C) Estt.

The non-implementation of the transfer orders issued by higher authorities tantamounts to disobedience and indiscipline which, obviously, cannot be overlooked. It is, therefore, once again enjoined upon all the CEs and Directors to ensure that the transfer orders issued are promptly implemented. In case any controlling officer is found wanting in the implementation of the same, action should be initiated against him for defiance of the orders and the salary of the controlling officers as well as of the transferred officials should be stopped if the transferred officials are not relieved within one month of the issue of the Establishment Orders.

H. L. Mehta

- 1. CEs. Rohini, NØ, EZ, WZ, SEZ, SWZ, Elect., QC & Design.
- 2. Director (Hort.) North & South.
- 3. Director (MM):
- 4. Director (W/C) Estt.

Copy to:

- 1. V. C. for kind information.

- 2. Chief Vigilance Officer.
 - 3. Commissioner (Personnel)
 - 4. Commissioners (LM, LD, Housing & System & Training.)
 - 5. Commissioner-Cum-Secy.
 - 6. Joint Dir. (Bldg.).
- They are again requested to please cooperate in implementation of policy of rotational transfers by relieving the transferred officials promptly and not encouraging them by recommending their requests for extension. They must also evolve a permanent system to regularly monitor implementation of all transfer orders at their own level.

6. N.U.E.M.3(30)83/No1-XIII/JE.

M. Khan
 ENGINEER MEMBER
 DDA

No:- EM 3 (25) 88/11354-65

Dt:- 4/8/92

Sub:- ROTATIONAL TRANSFERS - IMPLEMENTATION OF THE POLICY.

A policy of rotational transfers for the Engineering Wing has been formulated and circulated to all concerned for implementation. The normal tenures of postings in various Branches have also been prescribed. However, it has been brought to notice that this policy of rotational transfers is not being properly implemented, especially in respect of some Zones. Chief Engineers are again requested to please ensure that policy of rotational transfers is fully implemented so that the engineers have a feeling of assurance about it's implementation.

Some of the points, in this regard, are again reiterated:-

1. The normal tenure for posting in a Zone is six years. Six months before completion of this tenure, the C.Es. must give the names of A.Es. and J.Es. due for inter-Zonal transfer to the Committees appointed for the purpose.
2. Within the Zone also, the normal tenure for a Planning post is two years. For Field postings also, generally speaking, no one should remain in the same seat beyond three years, extendable to a maximum of four years. C.Es. must ensure that such rotational transfers are carried out within the Zone.
3. It is felt that the bulk transfer orders should be issued in September and March of the year to be implemented in early October and early April. This is keeping in view the end of the monsoon season and end of the financial/budgetary year. The other transfers could be done in December and June to be implemented in early January and July. The above schedule is being prescribed so that the officers remember to do rotational transfers towards the end of each quarter. The next list of bulk transfer orders may please be issued by 15th September and a certificate sent to this office that all those, who have completed their normal tenures, are covered in the rotational transfer orders being issued.
4. Once the transfer orders are issued, it is the responsibility of the Controlling Officers to relieve the transferred official within a reasonable period, say within one month. It is the responsibility of the C.Es. to monitor the implementation of transfer and to ensure that no one escapes the net by default. This specific job should be entrusted to T.O. or one of the E.As. One will have to be strict in these matters. The salary

of the transferred officials should not be released from the same office if the transfer order has not been implemented within one month. The Controlling Officer must also be questioned for not following the transfer orders issued.

The undersigned will like to have a certificate from all Chief Engineers before the end of this month that the rotational transfers have been completed by them in their Zones. This should cover all such A.Es./J.Es., who are completing their tenure by 30th September, 1992. Also that, all transferred officials have been relieved by the Controlling Officers in the Zone.

H.D. Sharma
4/8/92

(H.D. SHARMA)
ENGINEER MEMBER, DDA.

1. CEs - Designs, Q.C., Rohini, EZ, NZ, SEZ, SWZ, WZ, & Elect.

- 2. Sh. R.K. Bhandari, Chairman, A.Es. Transfer Committee.
- 3. Sh. S.C. Gupta, Chairman, J.E's. Transfer Committee.
- 4. Sh. Som Dev, Convenor, Transfer Committees.

They may please ensure that bulk transfer orders covering all those who are completing their tenures as on 30.9.92 are issued by the middle of this month. They must also make arrangements to monitor the implementation of transfer orders. For this purpose, the task may be assigned to a specified official.

5. Directors(Hort.)North & South.

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The non-implementation of the transfer orders issued by higher authorities tends to disoblige and indignify which, obviously, cannot be overlooked. It is, therefore, directed to be enjoined upon all the CEs and Directors to ensure that the transfer orders issued are promptly implemented. In case any controlling officer is found wanting in the implementation of the same, action should be initiated against him for defiance of the orders and the salary of the said officers as well as of the transferred officials should be stopped if the transferred officials are not relieved within one month of the issue of the Establishment

77

DEVELOPMENT AUTHORITY
(E.A.M. SECRETARIAT)

No:- EMB (P5) 8V/11251-65

Date: 1/18/72

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H.D. Sharma 27/8/92

(H.D. SHARMA)
ENGINEER MEMBER, DDA.

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