

CIRCULAR NO. 388

- Subject : (i) Proper preparation of schedule of items/quantities in the N.I.T.'s.
- (ii) Issue of N.I.T.'s and Technical sanctions only after issue of structural drawings for the foundations.

CTE during the inspections of many works in DDA has observed that the schedule of Items/quantities in the NITs are not being framed properly, resulting in large scale deviations in the quantities of various items beyond the specified limits in the contracts as well as cropping up of various extra and substituted items having contractual and financial implications.

It is enjoined upon all engineers preparing detailed estimates and NITs to ensure that in future the schedule of Items/quantities are prepared accurately and strictly as per the requirements of architectural and structural drawings, so that as far as possible, the deviations in the quantities, are contained within the contractual limits and extra and substituted items are avoided during the operation of the contract.

It has also been decided that in future, N.I.T.'s and Technical sanctions should be issued only after issue of structural drawings for the foundations of the schemes.

These instructions must be followed meticulously, failing which, action shall be initiated against the defaulting engineers.

H.D. Sharma

(H.D. SHARMA)
ENGINEER MEMBER

1. All Chief Engineers, DDA.
2. All SEs, DDA.
3. Director(Hort.) North & South, DDA.
4. Director(Materials Management), DDA.
5. All EEs, Civil and Electrical, DDA.
6. All Dy. Directors(Hort.), DDA.
7. File No. EM13(3)93/TC.

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V.C., DDA for information.

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ENGINEER MEMBER
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