

NO: EM1(10)83/ 3001

Dated:- 02.03.1993

CIRCULAR No. 381SUB: ACCIDENTS DUE TO MISSING MANHOLE COVERS.

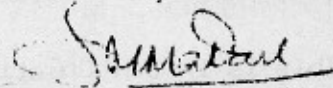
(OVER THE TOP) PROTECTIVE

This is in continuation to Circular No. 370 issued by this office vide No. EM1(10)83/16747 dt. 17.11.92. Following steps should be taken immediately.

1. It is once again reiterated that only R.C.C. or S.F.R.C. covers should be used instead of CI covers, as it has been noticed that CI covers are still being used.
2. It has been observed that the jurisdiction of the staff has still not been defined properly. As already instructed the work charged staff should be entrusted with specific responsibility, so that they are specifically responsible for watch and ward of the different stretches under their control.
All EEs are directed to prepare the plans, clearly depicting the Sewer & SW lines placed under the jurisdiction of each official/work charge staff which should be brought to the notice of each one of the concerned staff.
3. Duty charts should be displayed at the site offices of JEs & AEs and also in the Divisional offices.
4. Beats of Beldars should be finalised for each individual reach. Reporting system on inspection of beats should be streamlined. Periods of duty should be clearly defined. Surprise checks must be made by AE, EE & SE.
5. The JE should inspect the lines under his charge weekly and send a report in writing to his AE & EE.
6. The AE should inspect the lines under his charge every fortnight and send a report to his EE & SE.
7. The EE should inspect the lines once in a month and send a report to his SE & CE.
8. CE & SE should also make surprise checks. Even during their routine inspections if any thing wrong comes to their notice, they should issue immediate instructions to remedy the situation.
9. A register of complaints should be maintained by the JE at his site office and immediate remedial measures must be taken on receipt of the complaints.

10. Proper record of replacement of SFRC/RCC covers should be maintained.

This issues with the approval of E.M./DDA.



(S.M. MADAN)
DIRECTOR(MONITORING)

02.6/2

1. All CEs/Director(MM)/DDA.
2. All SEs/DDA.
3. All EEs/DDA.
4. File No.EMB(30)91/GTS/IV