

## DELHI DEVELOPMENT AUTHORITY

No. EM.1(10)83/6693

Dt.26 Sept.1983

## CIRCULAR NO. 38

Sub: Procedure for dealing CTE's examination report.  
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With a view to expediting replies to CTE's examination reports from various levels of DDA, after detailed discussions and consultation with CTE, it has been agreed to follow the procedures mentioned below:-

1. Inspection Report Part-I will be sent by CTE to the concerned EE (Under intimation to SE and CE/ACE) who must send his reply within 30 days of the receipt of the report. After the receipt of EE's reply if any further clarifications are needed, the matter would be referred to SE concerned who must reply within 30 days from the receipt of the reference. If any further clarifications are needed after the receipt of reply of SE, CTE would refer the matter to CE/ACE concerned who would reply within 30 days of the receipt of the reference.
2. CTE will send part-II of the report containing minor irregularities to CE/ACE concerned for taking necessary action as deemed fit by him under intimation to CTE.
3. CTE will refer to EM any specific issue which needs his personal attention or involves any policy matter for a reply within 30 days or administrative action as the case may be.
4. This procedure will be reviewed in April, 1984 based on the experience gained during six months period about its working.

NOTE: FOR disposal of paras relating to Asiad works, the existing arrangements will continue in the interest of their early finalisation.

Sd/-  
(K.D. BALI)  
ENGINEER MEMBER