

DELHI DEVELOPMENT AUTHORITY

NO. EM1(10)B3/14320

DT: 16-12-86

CIRCULAR NO. 173.

In supersession of circular No. 168 dated 7-11-86 it has been decided that from now onward S.E. should counter-sign and send indents only for that quantity, (the break up of which will given by the C.E.) atleast by 12.00 noon prior to the date of issue with small covering note, listing the indents. Otherwise indents will not be entertained by the Store Divisions.

2. Chief Engineer/Supdt. Engineer should check now and then whether priority considerations are being followed. S.E. should check cement stores so as to ensure that there is no unnecessary hoarding of cement specially a-t low priority works. Chief Engineer should also make some surprise checks.

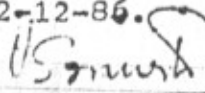
If any S.E. wants a special quota extra for any additional quantity, he should send requisition with indent and a covering note, called "Note for additional cement in week \_\_\_\_\_" giving justification duly supported by Chief Engineer's recommendations. Such requests shall be carefully scrutinised by Chief Engineers before recommending. Such recommendations shall not be routine.

Cement will be issued to different zones as per following procedure.

NORTH ZONE & ROHINI ZONE	Monday & Tuesday
EAST ZONE & WEST Z-ONE	Tuesday & Wednesday
SOUTH EAST & SOUTH WEST ZONE.	Thursday & Friday

The quantity of cement to be made available to different zones will depend upon the requirement of cement based on the statements given by the Chief Engineers for 'Cash flow for works' and discussed by the Engineer Member recently. The quantity being worked out accordingly will be intimated by Director(MM) shortly.

The above will come in force from 22-12-86.

  
(V.S. MURTY) 16/12.86  
ENGINEER MEMBER

All Chief Engineer (20 spare copies)  
Director (M.M.) (10 spare copies)