

162

DELHI DEVELOPMENT AUTHORITY

NO: EM1(10)83/6394.

Dated: 12.6.85.

CIRCULAR NO 102 of 1985

**Sub:** Streamlining the procedure & rules in respect of tenders & contracts in CPWD-Report on the study conducted by DP & AR.

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Director General(Works)CPWD has circulated vide No. CE/CON/800 dated 23.2.85 a copy of Standing Order No.260 issued by the Ministry of Works & Housing and some clarification thereon subsequently vide No. CE/CON/805 dated 12.4.85 on the above mentioned subject. A copy of the same enclosed herewith. This reference is regarding publicity of tenders, sale of tenders & security deposits. The instructions regarding enhanced cost of sale of tenders & security deposit are to be followed in DDA. Regarding publicity of tenders it is decided that tenders for works more than Rs. 50,000/- should be advertised in News Papers instead of Rs. one lac mentioned in the aforesaid circular of the D.G.(Works)CPWD. No splitting of works will be done in respect of these works. This enhanced limit for Press notice supersedes the limit of Rs. 10,000/- circulated vide circular No. 66 issued under No. EM1(16)83/6537 dated 20.2.84.

Encl: As stated.

  
( D.K. VARSHNEYA )  
ENGINEER MEMBER/DDA

1. P.S. to Vice-Chairman.
2. Finance Member.
3. All Chief Engineer with spare copies for SEs & EEs.
4. Director(Hort) with spare copies for Dy. Dir.(Hort.).
5. Director(S&J) with spare copies for distribution amongst Engineering Wing of Slum Deptt.
6. C.V.O.
7. C.A.O.
8. Suptd.(Int.Insp.Coll).

162

DIRECTORATE GENERAL OF WORKS  
CENTRAL PUBLIC WORKS DEPARTMENT

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NO: CE/CON/805

Dated: New Delhi the 12/4

MEMORANDUM

Subject:- Streamlining the procedure and rules in respect of tenders and contracts in C.P.W.D.  
- Report on the study conducted by DP & AR.  
- Amendment to CE/CON/800.

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Attention is invited to this office Circular No. CE/CON/800 dated 23.2.85 forwarding therewith a copy of standing order No. 260 issued by the Ministry of works & Housing vide No. 28012/33/80-W4 dated 20.2.85 on the above mentioned subject.

Doubt have been raised from various corners in regard to the implementation of the above circular in so far as sale of tenders and refund of security is concerned. In this connection, the position is clarified as under:-

1. SALE OF TENDERS AND COPIES OF AGREEMENT/CONTRACT

The tenders are to be sold @ Rs. 100/- (Rupees one hundred only) for works costing up to Rs. 15 lacs and @ Rs. 150/- (Rupees one hundred and fifty only) for works costing more than Rs. 15 lacs. These rates shall include the cost of one copy of agreement to be supplied free of cost to the contractor in whose favour the work is awarded.

2. SECURITY DEPOSIT:

The security deposit shall be refunded immediately after the expiry of maintenance period as stipulated in the agreement or after the final bill has been prepared and passed for payment. Where, however, there is delay in payment of final bill, it will be mandatory on the part of Superintending Engineer to make an assessment of the likely recoveries against the contractor and order release of as much security deposit as possible.

Sd/-

( A.S.Sindhu )  
F.O. to DG(Works)

13. Engineer Member, DDA, Vikas Minar, New Delhi.

167

Directorate General of Works  
Central Public Works Department

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NO: CE/CON/800

Dated: New Delhi, the 23.2.1985.

MEMORANDUM

Sub: Streamlining of procedure and rules in respect of tenders and contracts in CPWD- Report on the study conducted by DP & AP.

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A copy of Standing order No. 260 issued by the Ministry of Works & Housing vide No. 28012/33/80-W4 dated 20th Feb. 1985 is forwarded herewith for compliance in future.

Encl: One.

Sd/-  
( A.S.Sidhu )  
F.O. to D.G.(W)

( Issued from file No. 4/2/80-CWBd.(Vol.II)

To

13.Engineer Member,DDA,Vikas Minar, New Delhi.

Standing Order 260.

No. 28012/33/80-W4  
Government of India  
Ministry of Works & Housing  
( Works Division)  
.....

New Delhi, dated the 10th Feb.1985

To

The Director General of Works  
Central PWD,  
New Delhi.

STANDING ORDER NO. 260

Subject: Streamlining the procedure and rules in respect of tenders and contracts in CPWD - Report on the study conducted by DP & AR.

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Sir,

The report on the study of the streamlining the procedure and rules in respect of tenders and contracts in CPWD, submitted by Department of Personnel and Administrative reforms, have been examined by the Empowered Committee Constituted for the purpose. The recommendations made by the Empowered Committee have been accepted by the Govt. as under:-

1. Publicity of tenders:

- (i) Tenders for Works costing more than Rs. 1 lakh should be advertised in Newspapers. Tenders for work costing Rs. 1 lakh or less need not be advertised in the Newspapers.
- (ii) Executive Engineers may be authorised to take up with the DAVP special cases in which advertisements are to appear in standard regional papers with large circulation potential.

2. Sale of tenders and copies of Agreement/Contract.

In supersession of all previous orders tenders may be sold Rs. 100/- for works costing upto Rs. 15 lakhs and Rs. 150/- for works costing more than Rs. 15 lakhs. These rates shall include cost of one copy of the agreement of contract which will be supplied free to the contractor in whose favour the work is awarded.

3. Security deposits:

In supersession of all previous orders, Security Deposits at uniform rate of 10% may be adopted subject to a maximum of Rs. 1 lakh.

The security Deposits should be refunded within 6 months of the completion of the work.

2. These orders will take effect from the date of issue.

3. This issues with the concurrence of Finance Division (W&E) vide their O.O.No. 572-W&E/DI(a)/85 dated 18.2.1985.

Yours faithfully,

Sd/-

( D.C.Bhatt)

Section Officer(Spl)