

दिल्ली विकास प्राधिकरण
DELHI DEVELOPMENT AUTHORITY
[वित्त एवं व्यय]
[Finance & Expenditure]

O.O. No. 26

Dated: 19/04/2024

OFFICE ORDER

Subject: APAR and Leave Reporting Authorisation in Finance and Accounts Wing

For administrative convenience, the following officers at the level of Dy. CAO have been authorised to report/review the APARs/Leave Request on E-HRMS of staff for the respective section in view of the shortage of regular officers at the level of AOs & Dy. CAO.

Details of Authorised Officer at the level of Dy. CAO for report/review the APARs/Leave Request on E-HRMS etc. of staff for respective section.		
SI. No.	Name of Authorised Officers	Section
1	Sh. Bal Mukand Tewari, Director(LC) & Audit	All Section of LC Wing
2		Internal/External Audit
3		All Section of Dy. FA(H)-II
4		GST & Property Tax
5		Medical Cell
6		Centralised Pay Cell
1	Sh. Ajay Gupta, Director(Fin)	Finance and Expenditure
2		CPGRAM/RTI/Public Grievance of Finance wing and VIP Reference
3		Establishment Gaz./Non-Gaz./
4		GIS
5		Budget
6		Pension Cell
1	Sh. Rohit Kumar Sachdeva, Dy. CAO	Accounts (Main)
2		Cash (Main)
3		Contingency
4		UDF/Plan
5		WAC-I/II
6		O/o Advisor Project
7		All section of FA(H)-I

This issues with the approval of the Competent Authority, DDA.

Accounts Officer (F&E)

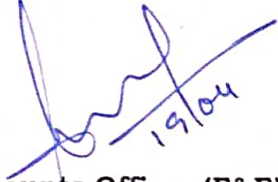
Dated: 19/04/2024

No. FE.98(05)2024/DDA/142
Computer No: 78740

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1. OSD to VC, DDA for kind information;

2. PS to FM, DDA for kind information;
3. PS to Pr. Commissioners(P) for kind information;
4. PS to Commissioners(P)/CAO, DDA;
5. Dy. Dir(P)-I/CR/Vig.-I/System
6. All Dy. CAOs;
7. Guard file.


19/04
Accounts Officer (F&E)