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DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]

O.O. No. 69

Dated: 22-08-16

OFFICE ORDER

Sub:- Regarding calculations of dues related to Licensed Properties and Staff Quarters.

In the Sr. Officers Meeting on 16.08.2016, Vice-Chairman, DDA has directed that the Finance Department will prepare the Excel Format for calculations of dues related to Licensed Properties and Staff Quarters. This programme will be provided to respective Wings i.e. Pr. Commissioner (LD) and Commr.-Cum-Secretary for maintaining and updation of records. This will also facilitate to send reminders to the respective allottees for collection of dues i.e. license fee, interest etc.

Director (Systems) will prepare a Software for Calculation of Interest in respect of defaulters. For this purpose, Pr. Commissioner (LD) will arrange to send the details of license fee of various licensed properties and rate of interest as per policy guidelines to Director (Systems). Similarly, Commr.-cum-Secretary will arrange to send the details of Staff Quarters retained by the allottees beyond the date of permission to Director (Systems) alongwith rate of market rent, interest etc.

This process will be completed within 15 days by the concerned officers.

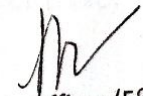

[Santosh Kumar]
Chief Accounts Officer

Dated: 22-08-2016

No.FE.5(37)/2016/DDA/492

Copy to:-

- (1) PS to VC/FM/EM for kind information of the latter;
- (2) Pr. Commissioner. (LD)/Commr.-cum-Secretary;
- (3) FA(H)/Director (LC);
- (4) Dy. CAO (LC)-I & II/Dy. FA(H)-I&II/Dy. CAO (Estt.);
- (5) All Zonal Dy. CAOs;
- (6) Guard File.


Accounts Officer (F&E)