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DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]

O.O.No. 62

Dated: 29/07/16

OFFICE ORDER

Sub :- Recovery of wrongful/excess payments made to Government Servants.

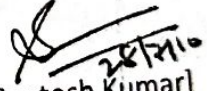
The Government of India, Ministry of Personnel, Public Grievance & Pensions, Department of Personnel & Training, vide OM No 18/03/2015-Estt.(Pay-I) dated 02.03.2016 has issued instructions regarding recovery of wrongful/excess payments made to Government servants. The said OM has also been made applicable in DDA in the same manner with the approval of VC, DDA, vide F&E Circular No. 09/2016 dated 26.04.2016.

The above said orders shall be implemented in DDA subject to fulfillment of the following conditions:-

1. The DDOs shall re-check the cases of all the pay fixations of the employees and thereafter send the matter directly to Work Audit Cell for pre-audit. The cases of employees retiring within two years may be re-checked/taken first.
2. The concerned Work Audit Cell will pre-audit the cases of pay fixation/overpayments/recoveries sent by DDOs.
3. The DDOs shall refer the matter to Personnel Deptt. for obtaining approval from the Competent Authority. The case of impermissible recoveries shall be identified by the Personnel Department.
4. After obtaining the approval of the Competent Authority, the Personnel Deptt. will send back the cases to concerned DDO for waiver of overpayment(s)/recoveries.
5. In case of waiver of recovery which causes any loss due to non recovery of over payments to DDA, responsibility shall be fixed upon the erring officials/officers.

All DDOs and the concerned officers should ensure that the instructions are followed scrupulously.

This issues with the approval of Finance Member, DDA.


[Santosh Kumar]
Chief Accounts Officer

Dated: 29/07/2016

No. FE5(29)2016/DDA/442
Copy to:-

1. PS to VC/FM/EM;
2. All Pr. Commissioners/CVO;
3. All Commissioners/Commr-cum-Secy./CLA/CA/All CEs;
4. FA(H)/Dir.(Fin.)/Dir.(M & P)/Dir.(Audit)/ Dir.(Pers.)-I & II;
5. All Dy. CAOs/Dy. FA(H)-I & II/Dy. Director(Welfare);
6. AO(Estt.)-Gaz./AO(Estt.)-NG/AO(Estt.)-H/PAO(EW)/AO(PE)/AO(Sports)/
All Sr. AO/AO of CAUs/AO(Pension)/AO(Works)-I, II & III;
7. Guard file.


Accounts Officer(F&E)