## [FINANCE & EXPENDITURE]

0.0.No. 96

Dated: 25.11.2013

## **OFFICE ORDER**

Consequent upon the joining of Smt. Savita Virmani, Director (Retired) of Finance and Accounts as Consultant (Director level) in compliance of letter dated 20.11.2013 issued by Dy.Director (Personnel) DDA, she is assigned the work/job of Audit in the office of Director(Audit) independently on the Terms and Conditions as mentioned in her Engagement Letter with immediate effect:-

- 2. This issues with the approval of FM, DDA.
- 3 Smt. Virmani remained under posting from 21.11.2013(F/N) to 25.11.2013 (A/N) due to administrative reasons.

Sr.Accounts Officer(F&E)

Dated: 25.11.2013

No:-FE16(24)08/DDA/637

Copy to:

1.PS to VC/FM, DDA;

2.CAO, DDA;

3.FA(H)/Director, Audit/LC/Fin./Med.&Pen.;

4.Dy.CAO(Audit)HQ/.Dy.Director (P)-I;

5.Sr.AO(Contigency);

6.Officer concerned;

7. Guard fille.

Sr.Accounts Officer(F&E)