



DELHI DEVELOPMENT AUTHORITY
MEDICAL CELL G-BLOCK (PRESS BUILDING),
FIRST FLOOR, VIKAS SADAN
I.N.A., NEW DELHI - 110023

7/11/25
A. J. J. J.
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File No. F8(3)/2023-24/MC-I/NMS/Pt-VII/P-79.

Dated: 01/04/2025.

F & E CIRCULAR No. 05/2025

Subject: Personal Hearing Days for Medical Beneficiaries of DDA

With a view to ensure systematic handling of public queries, grievances, or clarification related to medical reimbursement and optimizing the functioning of the Medical Cell it has been decided to restrict personal hearing days for medical beneficiaries to **Monday and Thursday from 3:00 PM to 5:00 PM only.**

All concerned officials of Medical Cell are directed to adhere to this schedule for attending any grievances, queries, or clarification of DDA Medical beneficiaries.

This issues with the approval of Competent Authority.

Dy. CAO (Medical) 28/3/25

Copy for kind information: -

1. PS to VC, EM, FM.
2. PS to Pr. Commir. (Pers.), (Housing), (Land Disposal), (System).
3. PS to CAO
4. PS to Commissioner (Pers.), Commir-cum-Secretary, CVO, CLA (Housing), (LD/LM), (System), Commr. (Plg), (Chief Architect), Addl. Commir (LS).
5. PS to all Directors,
6. Dy. CAO (F&E), (Audit), (WAC)-I & II, (Pension) (Sports) & All Zonal Dy. CAO/CAUs, PAO (EW).
7. Chief Security Officer (Security Cell)
8. All Notice Board

Dy. CAO (Medical) 28/3/25