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**DELHI DEVELOPMENT AUTHORITY**  
**[FINANCE & EXPENDITURE]**

O.O. No. 55

Dated: 16-10-2017

**OFFICE ORDER**

Vice-Chairman, desired that FIFO System should be ensured by all the Officers/Officials of DDA. Vide order No. PS/FM/DDA/2015/63 dated 01.09.2015, Finance Member, DDA directed to ensure First In First Out (FIFO) System in Finance Department. Vide F&E Office Order No. 86 dated 14.09.2015, all the Officers of Finance Department were advised to ensure that the directions given by the Vice-Chairman/FM are complied with by the Finance Department.

The directions/orders of VC/FM are reiterated. All the Officers of Finance Wing/Deptt. are also advised to ensure that the directions given by the Vice-Chairman and Finance Member, DDA are complied with to improve the overall image of DDA.

  
[Santosh Kumar]  
Chief Accounts Officer

No. FE.15(2)2010/DDA/Vol-II/522

Dated: 16-10-2017

Copy to:- FE.15(9)2015/DDA/522

1. PS to FM for kind information of the latter;
2. FA(H)/Director, LC/IA/Finance;
3. Dy. CAO, HQ-I, Works/Pension/Estt./Budget/Accounts/Medical;
4. All the Zonal Dy. CAOs/Dy. FA(H)-I & II;
5. Sr.AO(Legal)/AO (PE)/Sports/PAO (EW)/Estt.(G)/NG/Housing;
6. Guard File

  
Sr. Accounts Officer (F&E)