## **DELHI DEVELOPMENT AUTHORITY**

[FINANCE & EXPENDITURE]

0.0. No. 25

Dated: 87-07-2017

## **OFFICE ORDER**

The Absentee Statements with Bio-metric Attendance Sheets of the Professional AAOs will be checked by the AAO (F&E). All the Branch Officers/Controlling Officers of the Professional AAOs including newly appointed Consultant (AAOs) are directed to send the Absentee Statements with Bio-metric Attendance Sheets to AAO (F&E) every month before releasing salary.

[Santosh Kumar] Chief Accounts Officer

No. FE.15(15)/2014/DDA/307

Dated: 07-07-20/

Copy to:-

- 1) Director (LC)/FA(H);
- 2) Dy. CAO, HQ-I/Budget/Accounts/Pension/Medical/Works/Estt.;
- 3) Dy. FA(H) − I & II/Øy. CAO, Rohini/LC- I & II;
- 4) AAO (F&E);
- 5) Guard File.

Sr. Accounts Officer (F&E)