

**DELHI DEVELOPMENT AUTHORITY**  
**[FINANCE & EXPENDITURE]**

O.O.No.No. 24

Dated:05.07.2017

**Office Order**

The training will be given to 17 AAOs having Professional Qualification appointed on Contract Basis in Training Hall, Block – C, 3<sup>rd</sup> Floor, Vikas Sadan on 07.07.2017 at 11: AM onwards. The training will be given by the Officers as under: -

S. No.	Name of the Officer	Subject	Timings
1.	Shri B.P. Banduni, Consultant (F&E)	General about DDA & Finance, Sports & Zones	11:00 AM to 12:00 PM
2.	Shri Ram Narain, Sr.AO(Accounts)	Accounts of DDA, Computerization & Cash(M)	12:00 to 01:00 PM
		Lunch Break	01:00 to 2:00PM
3.	Shri M.C. Pal, Sr. AO (Project)	Land Costing	02:00 to 03:00 PM
4.	Shri D.V. Kathpalia, AO (HAC)	Costing of Flats & Housing Accounts	03:00 to 04:00 PM
		Tea Break	4:00 to 4:30 PM
5.	Shri S.L.Mukhi, Consultant(Pension)	Estt., Pension & Works	4:30 to 5:30 PM
6.	Shri Rajan Mehrotra, Consultant (Medical)	Medical Scheme of DDA	5:30 to 6:00 PM

This issues with the approval of CAO, DDA



[Kalpna Mongia]

Sr. Accounts Officer(F&E)

No. FE.15(15)/2014/DDA/Vol-II/296

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Copy to:

1. PS to FM for kind information of the latter;
2. Officers named above;
3. Dy. Director(Trg.) with the request to make arrangement of Training & Tea etc.
4. All new Professional AAOS;
5. Guard File.

Sr. Accounts Officer(F&E)