

O.O.No. 18

Dated: 5/3/2014

OFFICE ORDER

It has been decided to arrange one day training programme to newly appointed Asstt. Accounts Officers to provide General information regarding official procedure and functioning of various Units of Finance Wing. The training will be held on 11.03.2014 at 10.30 AM in the Training Hall at 3rd Floor, Block C-1, Room No. 318 Vikas Sadan with inaugural address by F.M., DDA. Shri Ashok Kumar Sharma, Director(Medical & Pension) will deliver lecture on DDA accounting/functioning of various Accounting Units. Following AAOs are directed to attend the training programme :-

S.No.	Name	Place of posting
1.	Shri Ashish Singhal	Land Costing Wing
2.	Mrs. Nisha	Land Costing Wing
3.	Shri Hemant	Housing A/cs Wing
4.	Ms. Barkha	Housing A/cs Wing
5.	Shri Mayank Jain	Cash(Main)
6.	Ms. Preeti Bhasin	A/cs Main
7.	Ms. Mona Arya	Medical Cell
8.	Ms. Nupur Rai	Pension Cell
9.	Mr. M. Akhtar	A.O.(A/cs)
10	Mr. Amit Gupta	Land Costing Wing
11.	Mr.Anurag Gupta	Housing A/cs Wing
12	Ms. Divya Rajan	Housing A/cs Wing
13.	Ms. Isha Chawla	Estt.(Housing) Branch

This issue with the approval of CAO, DDA.


[D.S. Negi]

Accounts Officer[F&E]

Dated: 5/3/14

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Copy to:-

1. P.S. to F.M., DDA for information of the latter;
2. P.S. to C.A.O., DDA for information of the latter;
3. F.A.(Housing);
4. Director(LC);
5. Shri Ashok Kumar Sharma, Director(Med. & Pen.);
6. Dy. CAO(HQ)-I;
7. Officials named above;