

**DELHI DEVELOPMENT AUTHORITY**  
**OFFICE OF ACCOUNTS OFFICER (MEDICAL)-I**  
**C-2/102-A, 1<sup>st</sup> Floor, C-Block, VIKAS SADAN**  
**I.N.A., NEW DELHI - 110023**

**Finance & Expenditure Circular No./9 /2018**

**OFFICE ORDER**

**Sub: Consolidated orders relating to Medical Claims (updated Sept. 2018).**

In supersession of all previous orders regarding delegation of powers, consolidated delegated powers in respect of reimbursement of medical claims (both OPD & IPD) are as under:-

S. No.	Nature of the claim Column I	Existing delegated Powers Column II	Ref. to F&E Circular Column III	Revised Delegation Column IV
1.	<b>Medical claims OPD claims of Group 'A', 'B', 'C' &amp; 'D' officers/ employees including Pensioners within the permissible ceiling including consultation charges, pathological tests, cost of the medicines etc.</b>	Full powers with in annual ceiling only delegated to All A.O.s/DDOs & AAOs working in Medical Cell, CAUs & P&AO(E.W) at the Counter.	No.12/2012 dated 05.03.2012	Same as in column II
2.	<b>Indoor Treatment claims of all the categories of employees including Pensioners for treatment in the Govt./ Panel Hospitals.</b>	<b>CAO - Full Powers</b>	No.22/2016 dated 22.09.2016	Same as in column II
		<b>CEs - Full Powers in consultations with Dy.CAOs</b>	- Do -	
		<b>Commisioner(Plg .)/ Chief Architect - Full Powers in consultations with AO(PE)</b>	- Do -	
		<b>Director (MM)/ Director (Hort.) - Full Powers in consultations with F.O.s</b>	- Do -	
		<b>F.A.(H) - Full Powers in respect of staff working in Housing Deptt.</b>	- Do -	Same as in column II
		<b>All Dy.CAOs - Upto Rs.2 Lac in each case</b>	- Do -	Same as in column II

		All A.O.s/DDOs - Upto Rs.0.75 Lac in each case	- Do -	Same as in column II
		Commissioner (Sports) - Full powers in respect of the staff of the Sports Complex in consultation with A.O.(Sports)	F & E Circular No.27 dated 9.12.2013	Same as in column II
3.	<b>OPD claims of Chronic/Special diseases</b> under Section 3 of CS(MA) Rules. (Treatment for Special Diseases Cancer, Diabetes, Mental Diseases, Poliomyelitis, Cerebral Palsy and Spastics, Tubercular Diseases, Leprosy, Thalassaemia Major & Hepatitis 'C' & 'D').	CAO - Full Powers	20/96 dated 20.05.1996	Same as in column II
		CEs - Full powers in consultation with Dy.CAOs	- Do -	
		F.A.(H) - Full powers in respect of the staff of the Housing Deptt.	- Do -	
		Director (Sports) - Full Powers in consultation with AO/Sr.AO (Sports)	F & E Circular No.27 dated 9.12.2013	
		Commissioner (Sports) - Full Powers in consultation with AO/Sr.AO (Sports)	- Do -	
		Dy.CAOs - Upto Rs.5000/-	No.20/96 dated 20.05.1996	
4.	<b>OPD claims for the Post Operative Treatment under Rule 8(22) of the CS(MA) Rules.</b> (Reimbursement of the cost of OPD medicines for post operative treatment in cardiac surgery, etc.	F.M. - Full powers	No.18/2012 dated 12.04.2012	
		CAO - Upto Rs,50000/- on quarterly basis (only CGHS rates)	No.18/2012 dated 12.04.2012	Same as in column II
		Zonal Chief Engineers/ Commissioner (Plg.) Chief Architect - Upto Rs.15,000/- per Qtr. (only CGHS rates)	No.88 dated 29.10.2013	Zonal Chief Engineers/ Commissioner (Plg.) Chief Architect - Upto Rs.25,000/- per Qtr. (only CGHS rates)
		Commissioner (Sports) - Upto Rs.15,000/- per Qtr. (only CGHS rates)	F & E Circular No.27 dated 09.12.2013	Commissioner (Sports) - Upto Rs.25,000/- per Qtr. (only CGHS rates)

5.	OPD claims for kidney treatment / CRF / Dialysis	F.M. - Full Powers	No.07/2018 dated 25.04.2018	Same as in column II
		CAO - Upto Rs.2,25,000/- on quarterly basis Both for dialysis + medicines only (only CGHS rates) (Empanelled Hospital)	No.07/2018 dated 25.04.2018	Same as in column II
		All CEs - Upto Rs.25,000/- on quarterly basis in consultation with Dy.CAO subject to fulfillment of the terms & conditions	F & E Circular No.88 dated 29.10.2013 (only CGHS rates) (Empanelled Hospital)	All CEs - Upto Rs.50,000/- on quarterly basis in consultation with Dy.CAO subject to fulfillment of the terms & conditions
		Commissioner (Plg.)/Chief Architect - Upto Rs.25,000/- on quarterly basis as mentioned under Rule 9(22), Section-1 of CS(MA) Rules.	F & E Circular No.88 dated 29.10.2013 (only CGHS rates) (Empanelled Hospital)	Commissioner (Plg.)/Chief Architect - Upto Rs.50,000/- on quarterly basis as mentioned under Rule 9(22), Section-1 of CS(MA) Rules.
		Commissioner (Sports) - Upto Rs.25,000/- on quarterly basis as mentioned under Rule 9(22), Section-1 of CS(MA) Rules.	F & E Circular No.27 dated 09.12.2013 (only CGHS rates) (Empanelled Hospital)	Commissioner (Sports) - Upto Rs.50,000/- on quarterly basis as mentioned under Rule 9(22), Section-1 of CS(MA) Rules.
6.	Medical Claims of the Non Empanelled / Private Hospitals, time barred cases etc. of all the categories.	CAO - Full Powers <ul style="list-style-type: none"> <li>➤ * Full Powers for condonation of delay IPD/OPD claims.</li> <li>➤ * Full Powers in respect of medical claims as per norms only in emergency</li> </ul>	No.15/18 dated 13.07.18	<ul style="list-style-type: none"> <li>➤ * Full Powers for condonation of delay IPD/OPD claims.</li> <li>➤ * Full Powers in respect of medical claims as per norms only in emergency admission for treatment in Non Panel / Pvt. Hospital</li> </ul>

	admission for treatment in Non Panel / Pvt. Hospital (emergency duly established / verified by M.S. of Hospital and / or reviewed by TPA).		(emergency duly established / verified by M.S. of Hospital and / or reviewed by TPA). > Full powers to accord permission to get treatment from non empanelled hospital for limited period on the basis of merits of case. > Full powers to IPD claims of Empanelled hospitals (i.e. of Empanelled Hospital not empanelled for disease/treatment taken). > IPD claims of Non Panel Hospital upto Rs.1,00,000/- per claim even if emergency certificate is not there but with verification report of TPA.
	FM - Full Powers	No:15/18 dated 13.07.18	Same as in column II
7. Grant of Advance for Medical Treatment under Section/rule 2 of the CS(MA) Rules	CAO - Full Powers	F & E Circular No.22/2016 dated 19.09.2016	
	All DDOs, AOs/Sr.AOs, AO(M), AO(E)H, PAO(EW), AO(PE), AO(Sports), All EEs & DD(Hort.) - Full Powers upto Rs.2.50 Lac	- Do -	Same as in column II
	Dy.CAOs - Full powers beyond Rs.2.50 Lac and upto Rs.3.50 Lac	- Do -	

8. Cases relating to reimbursement/ treatments of medical expenses in respect of all the categories of staff with extra ordinary circumstances (not covered above).	F.M. - Full Powers	No.20/96 dated 02.05.1996	Same as in column II
---	--------------------	---------------------------	----------------------

\* Order No. 20/96 clarified w.r.t. sufficient number of Empanelled Hospital.

Note:-

1. Power for any further relaxation in DDA Medical Scheme will be exercised by VC, DDA in consultation with FM, DDA.
2. All earlier orders (mentioned below) have been incorporated in above consolidated orders.
  - i) F&E No. 20/1996.
  - ii) F&E No. 12/2012.
  - iii) F&E No. 27/2013.
  - iv) F&E No. 88/2013.
  - v) F&E No. 4/2014.
  - vi) F&E No. 22/2016.
  - vii) F&E No. 07/2018.
  - viii) F&E No. 15/2018.



( B.M. Tewari )  
Dy.CAO(Medical)