

**DELHI DEVELOPMENT AUTHORITY**  
**OFFICE OF ACCOUNTS OFFICER (MEDICAL)-I**  
**C-2/102-A, 1<sup>st</sup> Floor, C-Block, VIKAS SADAN**  
**I.N.A., NEW DELHI - 110023**

Date:

**F&E CIRCULAR NO. 05/2019**

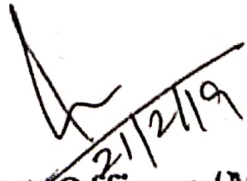
**Sub: Transfer to Medical Card on death of Card Holder.**

As a welfare measure VC, DDA has been pleased to approve following amended procedure for smooth & speedy reimbursements in case of death of Prime Card Holder.

A. In case of death of Prime Card Holder, where **only deletion** entries are to be pursued by Medical Cell it will be made on the basis of death certificate. No reference/documentation from Pension Cell to be insisted (until & unless there **is addition** in the Card required).

B. For such cases, DDA Medical Scheme will allow grace period of 3 months (both at the retirement i.e. for pensioner & **also in case of death** of prime card holder i.e. for family pensioner) & will allow followings:-

- i) **Medical Advance** in respect of **alive dependents** (as per Medical Card) are to be allowed **even if card has not been** transferred.
- ii) **IPD claims/reimbursements** in respect of alive dependents (as per Medical Card) are to be allowed **even if card has not been** transferred.

  
21/2/19  
Account Officer (Medical)-I

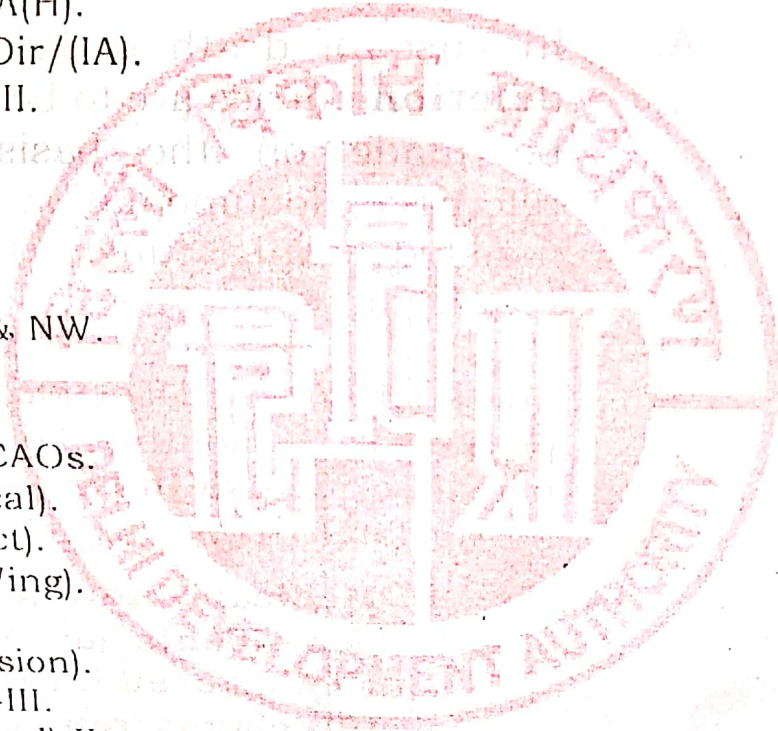
P.T.O.

Date : 21.2.2019

No.: F7(20)2012-13/MC/NMS/409

**Copy to**

1. OSD to VC.
2. OSD to FM.
3. PS to EM.
4. PS to PC(LD/LM).
5. PS to CLA.
6. PS to Commr.-cum-Secy.
7. PS to Commr.(P).
8. PS to Commr.(Plg.).
9. PS to Chief Architect.
10. CE(HQ).
11. All Zonal Chief Engineers.
12. Director (LC/FA(H).
13. Dir.(Finance)/Dir/(IA).
14. Director(P)-I & II.
15. Dir.(H)-I & II.
16. Dir.(Lands).
17. Dir.(Trg.).
18. Dir.(Systems).
19. Dir.(Hort.)SE & NW.
20. Dir.(Nazarat).
21. Dir.(Audit).
22. All Zonal Dy.CAOs.
23. Advisor(Medical).
24. Advisor(Project).
25. PAO (Engg. Wing).
26. Sr.A.O.(PE).
27. Dy.CAO (Pension).
28. Dy.CAO(HQ)-III.
29. Sr.A.O.(Medical)-II.
30. Sr.A.O.(F&E).
31. AAO(Medical Counter).



**Finance Accounts**

*[Handwritten Signature]*  
21/2/19

**Account Officer (Medical)-I**