

Following is the list of documents required along with the details of attestation requirements:

1. **PAN card** of applicant, self signed and attested by reporting officer/any officer higher in hierarchy.
2. **DDA ID-card/GOI official ID-card** of applicant, self signed and attested by reporting officer/ any officer higher in hierarchy

OR

If **DDA ID-card is not present**, then **Adhaar card** of applicant is mandatory, self signed and attested by reporting officer/ any officer higher in hierarchy.

3. **DDA ID-card/GOI official ID-card** of applicant's reporting officer (or of officer who attested applicant's documents) self attested.

Note:

- i. Attestation of document shall be considered incomplete without sign and official stamp of attesting authority.
- ii. Attesting authority shall be higher in hierarchy from the applicant.
- iii. Each form should have a complete set of the above mentioned documents. That is if one officer is attesting five applicants' documents, ID card of the attesting officer is required with each of the forms.
- iv. E-mail id and Mobile number of applicant should be necessarily mentioned in the form.
- v. Attestation authority should be same on all documents and the DSC subscription form.