

INCLUSION OF NAME OF SPOUSE AS CO-ALLOTTEE

- a. Application.
- b. Affidavit from the allottee. *duly attested*
- c. Undertaking from the Co-allottee *duly attested*
- d. Documentary evidence of relationship. *(Like Ration card / Election Card / Passport)*
- e. Photograph & 3 specimen signatures duly attested. *by 30/10/11 to other 1/11/11*

Affidavit and both undertaking should be on Rs. 2/- non-judicial stamp paper duly attested by Notary Public or 1st Class Magistrate.

Ad (6/2/11)

**(APPLICATION FOR INCLUSION OF NAME OF SPOUSE AS
CO-ALLOTTEE)**

1. Name of the Allottee.....
2. Father's/husband's Name.....
3. Residential and postal Address.....
4. Scheme under which registered/allotted.....
5. Registration No. & date.....
6. Category applicable.....
(JANTA/LIG/MIG/SFS)
7. Particulars of the flat allotted : a) Flat No.....
b) Block No.....
c) Scheme.....
d) Floor.....
e) Allotment File No.....
8. Name of the wife/husband to be included.....
9. Occupation of the proposed
co-allottee.....

We are enclosing the following documents for inclusion of name
in the allotment :

1. Affidavit from the allottee.
2. Undertaking from the co-allottee in case the possession of the
flat has been taken over by the allottee.
3. Documentary evidence of relationship i.e. attested copy of :
 - i) Ration Card and
 - ii) Passport or *Election Card*
 - iii) Marriage Certificate etc.

(2)

A.O. (Lodis) H
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4. Photograph and three Signatures of both duly attested.
5. No. objection Certificate, if House Bldg. Advance has been raised.
(Specify clearly)
6. Banker Guarantee duly renewed, if applicable.

Signature of the Co-allottee

Signature of the Allottee

K.D. Luthi

For OFFICE USE ONLY

I,.....S/o, W/o, Sh.....
aged.....years, resident of.....
hereby solemnly declare and affirm as under :-

1. That I,S/o, W/o, Sh.....
have been registered with DDA under.....Scherr
against Regn. No.....dated.....and allotted a flat
bearing No.....Block.....Pocket.....in.....
Residential Scheme under S.F.S./category I/II/III/MIG/LIG./Janta
category on Hire Purchase/Cash Down Basis by the Delhi
Development Authority vide letter No.....
Date.....
2. That, I intend to add the name of Sh./Smt.....
S/o, W/o, Sh.....
Resident of.....as co-allottee
in the allotment of the said flat who is my wife/husband and is re-
lated to me by marriage as a member of my family. He/She also falls
under the SFS/MIG/LIG/Janta Category.
3. That neither I nor my wife/husband or dependent children or
dependent relation own any registration or residential plot/flat in the
Union Territory of Delhi other than the flat/registration wherein the
name of husband/wife is being included.
4. That neither I nor my wife/husband or dependent children or
dependent relation is registered with DDA under other scheme for
allotment of plot/flat and none is enrolled as a member of any House
Building Co-operative/Group Housing Society.
5. That, I undertake also that after having added the name of Sh./
Smt.....S/o, W/o, Sh.....
as co-allottee in the allotment of this flat No.....
Block.....Pocket.....in.....Residential
Scheme, I will not purchase any residential plot/flat from
Co-operative House Building Society or Land Holding Deptt. or DDA
in Delhi/ New Delhi/Delhi Cantt. in future.

(4)

A.D. (Lodha) 4
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6. That I am a citizen of India.

DEPONENT

VERIFICATION :

I, the above named deponent, do hereby verify that the contents of paras 1 to 6 of my above affidavit are correct and believed by me to be true and nothing material has been concealed therefrom.

Verified at New Delhi/Delhi on this.....day
of.....199.....

DEPONENT

A.D. (Code) H
d

UNDERTAKING FROM THE CO-ALLOTTEE

WHEREAS, Shri/Smt.....S/o, W/o..... resident of.....on an application made to the Delhi Development Authority under the Delhi Development Authority (Management & Disposal of Housing Estates) Regulations, 1968 (hereinafter called the said Regulations) have been allotted a flat bearing No.....Block/Type/Pkt..... situated in.....under Self Financing Scheme/MIG/LIG Janta category (hereinafter called the flat).

AND WHEREAS under the said regulations it is obligatory on his/her part to form and register an agency with Vice-Chairman, Delhi Development Authority for the management and administration of the common portions and services attached to the flats, execute the conveyance deed for the flat and joint lease deed for the land, the Hire Purchase Tenancy Agreement under the land appurtenant to the flat before the possession of the flat is handed over to him/her.

AND WHEREAS I, in my own interest, have applied to Delhi Development Authority for the inclusion of my name in allocation allotment of flat allotted to Sh./Smt..... before the completion of the various formalities required to be performed by me under the said Regulations and execution and registration of the documents provided in the Regulations.

I.....S/o, W/o..... R/o.....hereby undertake that in the event of inclusion of my name in the allotment of the flat I shall abide by all the terms and conditions that are set forth in the DDA (Management and Disposal of Housing of Estate) Regulations 1968 including the documents containing therein or may be set forth in the Hire Purchase Tenancy Agreement, conveyance deed for flat and the joint lease deed for the land under and appurtenant to the flats by the Delhi Development Authority and shall sign and execute the same with the Delhi Development Authority and get the same registered at my own cost and expense in the manner prescribed under the said Regulations within 90 days from the date of handing over the flat or such extended period as may be permitted by the Vice-Chairman of the Delhi Development Authority from time to time

(6)

OK
A.D. (G-oh) H

Signed by me.....on.....
day of.....one thousand nine
hundred and ninety.....

Co-Allottee

In the presence of

Witness (1).....

Witness (2)..... *ll*

For OFFICE USE ONLY (11)

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**GUIDELINES FOR
INCLUSION OF NAME OF SPOUSE AS
CO-ALLOTTEE**

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HOUSING DEPARTMENT

File

DELHI DEVELOPMENT AUTHORITY