

**DELHI DEVELOPMENT AUTHORITY**

**विकास प्राधिकरण**

**[Finance & Expenditure]**

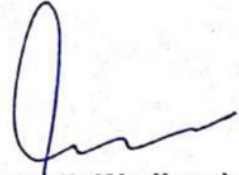
**[वित्त एवं व्यय]**

**F&E CIRCULAR No. 14/2022**

In line with the OM No. 7(3).E-Coord/2013 dated 06.05.2015 issued by Department of Expenditure, Ministry of Finance, Government of India and by superseding F&E Circular No. 06/2007 dated 07.05.2007, Vice-Chairman, DDA is pleased to delegate the powers to all Head of the Offices/Departments [Officers equivalents to the rank of Commissioner/ CAO/ FA(H) and above] for serving refreshment/working lunch during the meeting/seminars/conferences, which start in the forenoon and continue beyond lunchtime as per the rates mentioned below:-

Sl. No.	Item	Ceiling (Rs.)
1.	Tea+Snacks	Rs. 200/- ./
2.	High Tea	Rs. 500/-
3.	Lunch/Dinner	Rs. 750/-

Further, all the Head of the Offices/Departments are requested to exercise due diligence regarding organizing meetings/ conferences/ seminars/ Workshop and such Conferences/Seminars/Workshop, which are absolutely necessary in public interest, should only be organized.



**(Lalit Wadhwa)**  
**Chief Accounts Officer**

**All the Head of Offices.**

FE.16(35)2009/DDA/Pt-III/378

Dated: 6/9/2022

**Copy to:-**

1. All DDO's for information and necessary action.