

Annexure 1a

Details of Regular officers/ officials

S. No.	Designation	Details		Work Allocated	Broad Duties
1	2	3		4	5
1.	Director (Planning)/ Plg. Zones F & NCRPB Unit	Name	Meenakshi Singh (Link Officer)	a) Planning work related to Planning Zones F and NCRPB Unit b) First Appellate Authority for Planning Zones F & NCRPB Unit under RTI Act, 2005	1. Technical works of Planning Zones F & NCRPB which includes examination of various representation/references and Processing of modifications/amendments in LOP/ZDP to address specific aspects related to planned development. 2. Managing legal issues pertaining to the areas under the jurisdiction by preparing counter affidavits and rejoinders. 3. Organizing and coordinating meetings including preparation of action taken reports and minutes. 4. Preparation of notes/background notes/presentation/site reports. 5. Attending various meetings of Planning Department, other departments of DDA, other organizations and state/central ministry, workshops/conferences, training, court hearing, joint site inspection. 6. Site inspections/visits and preparation of site report on matters related to the unit. 7. Examination of various issues inter- and intra-departmental/organizational and coordination. 8. File records/weeding out and office management along with the administrative matters related to the unit including supervision of works and efficient outputs from the officers/officials posted in the unit. 9. Furnishing replies to Appeals as FAA for the unit. 10. Any other work assigned by the reporting/senior officers.
		Mobile	+91-9717707336		
		E-mail ID	: msingh.03@dda.gov.in		
		Pay Scale	: Level 12*		
2.	Asst. Dir. (Plg.)/ F & NCRPB Unit	Name	: Amit Kumar	a) Planning related matters of Planning Zone F & NCRPB b) CPIO for RTI application of Planning Zone F & NCRPB	1. Examination of various references/intra-department matters/VIP/RNR/LG listening Post/SNS/CPGRAMS/VIP/ PGMS references and individual/association representations by providing inputs as per Master Plans/Zonal Plans/Layout Plans. 2. Providing inputs for the preparation of draft Land Use Plan for MPD-2041, vacant pockets of DDA, NCZ work for the preparation of SRP of NCT-Delhi. 3. Examination of court related matters to the unit. 4. Furnishing replies to RTI application as CPIO for the unit. 5. Attending meetings/conferences and site inspections/visits. 6. Preparation of agendas/power point presentations/Utilization Plans for vacant pockets and processing modification in Layout Plan/ Utilization Plans for SCM, TC and Authority meetings and Site report preparation related to Planning Zones F & NCRPB. 7. Other routine works such as monthly report, annual report material etc. 8. Any other work assigned by the reporting/senior officers.
		Mobile	: +91-8700805202		
		E-mail ID	: amitkumar202@dda.gov.in		
		Pay Scale	: Level 10*		

S. No.	Designation	Details		Work Allocated	Broad Duties
1	2	3		4	5
3	Asst. Dir. (Plg.)/ Zone F	Name	: Mohammad Kamran	a) Planning related matters of Planning Zone F	<ol style="list-style-type: none"> 1. Examination of various references/intra-department matters/VIP/RNR/LG listening Post/SNS/CPGRAMS/VIP/ PGMS references and individual/association representations by providing inputs as per Master Plans/Zonal Plans/Layout Plans. 2. Providing inputs for the preparation of draft Land Use Plan for MPD-2041, e-auction (commercial/PSP/parking), vacant pockets of DDA, Digital data-base for GIS and DDA Geoportal 3. Examination of court related matters to the unit. 4. Attending meetings/conferences and site inspections/visits. 5. Preparation of agendas/power point presentations/Utilization Plans for vacant pockets and processing modification in Layout Plan/ Utilization Plans for SCM, TC and Authority meetings and Site report preparation related to Planning Zones F 6. Other routine works such as monthly report, annual report material, etc. 7. Any other work assigned by the reporting/senior officers.
		Mobile	: +91-9654818658		
		E-mail ID	kamran.ahm965@dda.gov.in		
		Pay Scale	: Level 10*		
4.	Asst. Dir. (Plg.)/ Zone F	Name	: Sushil Kumar	a) Planning related matters of Planning Zone F	<ol style="list-style-type: none"> 1. Examination of various references/intra-department matters/VIP/RNR/LG listening Post/SNS/CPGRAMS/VIP/ PGMS references and individual/association representations by providing inputs as per Master Plans/Zonal Plans/Layout Plans. 2. Providing inputs for the preparation of draft Land Use Plan for MPD-2041, e-auction (commercial/PSP/parking), vacant pockets of DDA, Digital data-base for GIS and DDA Geoportal 3. Examination of court related matters to the unit. 4. Attending meetings/conferences and site inspections/visits. 5. Preparation of agendas/power point presentations/Utilization Plans for vacant pockets and processing modification in Layout Plan/ Utilization Plans for SCM, TC and Authority meetings and Site report preparation related to Planning Zones F 6. Other routine works such as monthly report, annual report material, etc. 7. Any other work assigned by the reporting/senior officers.
		Mobile	: +91-9015575926		
		E-mail ID	sushil.kum901@dda.gov.in		
		Pay Scale	: Level 10*		
5.	Planning Assistant	Name	: Tulika Gopal	Planning related matters of Planning Unit-NCRPB	<ol style="list-style-type: none"> 1. Attending meetings/conferences and visiting sites for inspection/examination of issues/matters pertaining to NCRPB. 2. Preparation of draft letters and noting for all necessary support to the supervisory officer and HOD pertaining to NCRPB, Planning Unit. 3. Collection, compilation and scrutiny of information pertaining to NCRPB, Planning Unit of DDA which includes co-ordination with NCRPB, GNCTD, GSDL and LM Department, DDA. 4. Other routine works such as monthly report, annual report material, Hindi report,
		Mob.	: +91-7303670262		
		E-mail ID	tulikagopal163@dda.gov.in		
		Pay Scale	: Level 7*		

S. No.	Designation	Details		Work Allocated	Broad Duties
1	2	3		4	5
					etc. 5. Any other work assigned by the reporting/senior officers.
6.	Planning Assistant	Name	: Swaprawa Sharma	Planning related matters of Planning Zones F	<ol style="list-style-type: none"> 1. Examination of various references/intra-department matters/VIP/RNR/LG listening Post/SNS/CPGRAMS/VIP/ PGMS references and individual/association representations by providing inputs as per Master Plans/Zonal Plans/Layout Plans. 2. Providing inputs for the preparation of draft Land Use Plan for MPD-2041, e-auction (commercial/PSP/parking), vacant pockets of DDA, Digital data-base for GIS and DDA Geoportal 3. Examination of court related matters to the unit. 4. Attending meetings/conferences and site inspections/visits. 5. Preparation of agendas/power point presentations/Utilization Plans for vacant pockets and processing modification in Layout Plan/ Utilization Plans for SCM, TC and Authority meetings and Site report preparation related to Planning Zones F 6. Other routine works such as monthly report, annual report material, Hindi report, etc. 7. Any other work assigned by the reporting/senior officers.
		Mobile	: +91-8617270157		
		E-mail ID	: swaprava.sh7@dda.gov.in		
		Pay Scale	Level 7*		

List of documents in the custody of this unit**a) Zonal Development Plans (ZDPs)**

1. Zonal Development Plan of Zone F prepared under MPD 2001 (Text report & Land Use Plan)
2. Zonal Development Plan of Zone F prepared under MPD 2021 (Text report & Land Use Plan)

b) Layout Plans (LOPs)Planning Zone F (South Delhi-I)

S.No.	Title of Layout Plan
1	Layout Plan of Saket
2	Layout Plan of Friends Colony, Block-A & C
3	Layout Plan of East of Kailash
4	Setback cum Demarcation Plan for approved extension of layout plan of Sarvapriya Vihar Co-operative House Building Society, New Delhi
5	Revised Demarcation and set back Plan of Ishwar. Nagar CHBS Ltd. Mathura Road New Delhi
6	Setback cum Demarcation Plan of the Navjiwan Co-operative House Building Society, Mehrauli Road, New Delhi
7	Detail Layout Plan of East of Kailash Ph.II (Block G)
8	Layout Plan of Safdarjung Residential Development, Block-B6 & B7
9	Layout Plan of Safdarjung Residential Development Block-C
10	Layout Plan of Safdarjung Residential Development Block-A
11	Layout Plan of Tughlaqabad Institutional Area
12	Layout Plan of Residential Scheme at Jasola, Pocket-II
13	Detailed Layout Plan for Pocket-A, A1, B, C & D Masjid Moth
14	Development Plan of EPDP Colony at Kalkaji, Delhi (CR Park)
15	Planning and Development of Vacant pockets for allotment to EPDP at Chitranjan Park
16	Modified Layout Plan of Part of FC-30(Saket F-16)
17	Detail of Plot Housing Pocket-J in North of Residential Scheme (Saket)
18	Plan of Institutional Area towards South of IIT (Zone F-11)
19	Layout Plan of Okhla Industrial Phase-I (Part I)
20	Layout Plan of Okhla Industrial Phase-II (Revised)
21	Layout Plan of Institutional Plots within the Constraint Area
22	Planning & Development of M.O.R. Land in Lajpat Nagar IV
23	Demarcation & Set back Plan for FC-33 at Jasola (Zone F-7)
24	Proposed Layout Plan for Facility Centre F-31 Near Sheikh Sarai
25	Planning and Development of Vacant Pockets for allotment of EPDP at Chitranjan Park (Pocket M, P & 52)
26	Safdarjung Residential Development Block B
27	Detail layout plan of East of Kailash Phase-II, Block-G
28	Planning and Development of M.O.R. land in Lajpat Nagar-IV [Site 1,2 (Part-9)]
29	Part revised layout plan of Friends Colony Block A& A-1
30	Layout plan of Residential scheme at Yusuf Sarai
31	Layout plan of Gaffar Manzil Extension (F1 & 7)

32	Layout plan of DDA Housing near village Lado Sarai
33	Layout Plan of Residential plots in Kalkaji to be auctioned (Site No.49)
34	Layout Plan of Nehru Place Kalkaji District Centre
35	Layout Plan of Sant Nagar
36	Modified Utilization Plan of Vacant land in Village Basant
37	Development/redevelopment Plan of Village Begumpur & Kalu Sarai
38	Layout Plan of Gautam Nagar (F-3)
39	Layout Plan of Krishna Nagar (F-4)
40	Layout Plan of Supreme Court Bar Co-operative House Building Society, Gautam Nagar (Niti Bagh)
41	Concept layout Plan of Integrated Freight Complex- Madanpur Khadar
42	(Modified Plan) Utilization of Vacant land in OCF Pocket at Pocket-09, Vasant Kunj Housing Scheme (Sector-B)
43	Proposed Plan showing the allotment of Additional land to NIFT at Hauz Khas Institutional Area (F-3)
44	Revised Utilization Plan of Vacant Land at Kishangarh Village, Vasant Kunj, Near Sector-A, Pocket-A
45	General Development Plan Triveni F-10 (Part)
46	Layout Plan of Vasant Vihar
47	Layout Plan of Tughlaqabad Extn. F-18
48	Revised Layout Plan of DDA owned land along By-pass road at Village Mahipalpur
49	Composite Plan of Mandangir Dakshinpuri & Extension
50	Development Plan Of Masjid Moth
51	Layout Plan for Govt Servants CHBS on Rao Tula Marg (Shanti Niketan)
52	Modification In Layout Plan of Facilities Pkt at Molarband
53	Modified Plan of Utilization Of Vacant Pocket at Lado Sarai
54	Layout Plan of Okhla Industrial Estate Expansion Scheme III
55	Amalgamation Of Plot No 57,58 & 59 at Tughlakabad Inst Area Part Plan
56	Amalgamation Of Plot No 60 & 61 at Tughlakabad In Institutional Area (Part Plan)
57	Community Hall Land at Gujjar Diary in Gautam Nagar
58	Composite Possession Plan For Two Nursery School Sites No 8 And 9 and one Primary School In Vasant Kunj Sec C, Pkt 8
59	Composite Site Plan Of Saint George Public School File No-F-18(30)-89-II Kalka Ji Public School And Primary Middle School
60	Development Area No 176
61	Draft Layout Plan of Land to Be Allotted to Young Entrepreneurs By Delhi Administration In Okhla Industrial Area Ph II
62	(Set Back Plan) Ext Of Layout Plan of Sarvapriya Vihar CHBS New Delhi
63	Layout Plan (Re-Traced) Of The Existing DDA Sheds at Okhla Industrial Area Ph 2 on The Basis Of TSS supplied by Ex Engg (ED 7)
64	Layout Plan for Journalist CHBS (Gautam Nagar)
65	Layout Plan for Vacant Land Behind Lady Shri Ram College
66	Layout Plan of EP Railway Refugees Rehabilitation and HBCS Limited Delhi
67	Layout Plan Truck Terminal cum Workshop Near Tughlakabad Station
68	Layout Plotted Development in Bhim Nagri Block C

69	Location Plan Showing the Site for the Change Of Land Use From Recreational (Distt Park) To Manufacturing (Service Centre) For LPG Gas Godown in between Sukhdev Vihar SFS Flats And Okhla STP
70	Modified Part Layout Plan of OCF Pocket Near Pocket I Sec C Vasant Kunj Phase I
71	Modified Plan of Utilization Of Vacant Pocket at Lado Sarai
72	Modified Possession Plan Of Sub Div Of Nursery School Plot (MOR Pocket 104) at Kalkaii
73	Modified Regularization Plan of Site No-50 M.O.R Land At Kalkaji
74	Modified Plan Utilization Plan of Vacant Pocket at Tekhand Village
75	Planning & Development of Vacant Pockets for Allotment To EPDP at Chitranjan Park Pocket 40
76	Planning & Development of Vacant Pockets for Allotment To EPDP at Chitranjan Park Pocket K
77	Planning & Development of Vacant Pockets for Allotment To EPDP at Chitranjan Park Pocket K-I
78	Proposed Site For Allotment For Community Hall To EPDP Association at Chitranjan Park
79	Proposed CNG Site No 8 at Freight Complex Madanpur Khadar (Zone F)
80	Proposed CNG Site No 10 at Lado Sarai Village (Zone F)
81	Proposed CNG Site No 23 at Abdul Faizal Enclave
82	Proposed CNG Site No 24 at Okhla Mor, Mathura Road in DDA Park
83	Proposed Cremation Ground Site in Vasant Kunj (Near Kishangarh Village) In The Lieu Of Existing Cremation Ground In Sector B Pkt. 6 & 8 Vasant Kunj
84	Proposed Sub Division Of Nursery School Site In EPRRR Block 2
85	Proposed Vacant Land Regarding Provision Of Taxi Stand & Mother Dairy Booth + Vegetable Booth In Village Adhchini
86	Revised Demarcation and Set Back Plan For Ishwar Nagar CHBS Ltd Mathura Road
87	Revised L.O.P for Resettlement Of Badarpur Traders at Mathura Road Opp Apollo Hospital
88	Revised Modified Utilization on Plan of Vacant Land Near Arya Samaj Mandir Green Park
89	Revised Part Layout Plan For Resettlement Of Badarpur Traders at Mathura Road Opposite Apollo Hospital
90	Revised Plan Institutional Area at Siri
91	Revised Possession Plan Of Escort Heart Institute At Sarai Jullena Institutional Area
92	Revised Set Back Combination and Plan of Residential Colony for Lok Sewak Co-Op House Building Society Ltd
93	Setback Plan of Pocket 11 Proposed Residential Scheme
94	Site Plan for Proposed CNG Dispensing Station on Outer Ring Road Opposite Nehru Place Kalkaji Ext (For Site 38)
95	Site Plan for Sewerage Pimping Station at Sarita Vihar
96	Structure Plan Of Jasola Superimposed On Pt Survey
97	Sub Division Of Plot No 32 Block C Friends Colony
98	Sub Division Plan For Vacant Land Opposite Pocket 7 & 8 At Jasola Pkt 5
99	Sub Division Plan Of Plot No 6 At Siri Institutional Area (Re-Modified)
100	Utilization of Vacant Land In Batla House Area
101	Utilization of Vacant Land In Pocket 15 At Jasola
102	Utilization Plan Of Vacant Land at Kishan Garh Village Vasant Kunj Near Sec-A Pkt-A
103	Utilization Plan of Vacant Pocket at Village Khirki Saket (Part Plan)
104	Utilization Plan of Vacant Pockets at Sukhdev Vihar Near Police Post

c) **Layout Plans modifies/approved by the Screening Committee**

S.No.	Title of the Layout Plans
1	Utilization of Land Of Village Garhi Zaria Maria
2	Utilization Of Vacant Land Between Shopping Centre And Police Station At C.R Park
3	Utilization Of Vacant Land In Batla House Area
4	Utilization Plan For Development Of Vacant Land Near Aali Village Behind DMRC Sarita Vihar Depot Mathura Road
5	Utilization Plan For Vacant Land At Basant Gaon
6	Utilization Plan Of Vacant Land of DDA (Resi. Plots) Plot No B 5-47 At Safdarjung Enclave
7	Utilization Plan Of Vacant Land In Between Village Katwaria Sarai & IIT
8	Part modification in Layout Plan for change in use premise from 'Green/Open Space' to In-Situ Rehabilitation /Redevelopment of JJ Cluster on the land measuring 3396.59 Sqm. Situated at Okhla Overhead Tank, Okhla Ind. Area, Ph.-II
9	Part modification in the layout plan approved by the Screening Committee in its 392nd meeting held on 22.03.2021 for item No. 31:2021 w.r.t. 'Part modification in the layout plan titled 'Okhla Industrial Phase-I (Part-I)' for change in use premise from 'Industrial Plots' to 'In-situ rehabilitation / redevelopment pocket of JJ Cluster' on the site measuring 16,655.28 sqm. (10,460.44 sqm.+6194.83 sqm.) situated at Gola Kuan, Okhla Industrial Area, Phase-I
10	Utilization of DDA vacant plot measuring 393.75 sqm. As 'Religious Facility' situated near Shivalik Colony, Block-A, Malviya Nagar
11	Utilization Plan for Scheme Boundary area & Use premise as In-Situ Rehabilitation /Redevelopment Pocket of an area measuring 76762 sqm for JJ Cluster at Kusumpur Pahari, Block -B at Vasant Vihar (Residential Land Use) Zone F
12	Part modification in the plan for the land of area measuring about 6.80 Ha. Into two pockets i.e. 6.05 Ha. For expansion of AIIMS Trauma Centre and 0.75 Ha. For Sports Injury Centre at Safdarjung Enclave
13	Modified utilization plan of vacant DDA lands w.r.t. proposed two Group Housing parts / pockets along with Parking provision in residential land use at Basant Gaon.
14	Proposed utilization plan of the DDA vacant plot in Planning Zone-F (South Delhi-I) for the provision of parking to be allotted to concerned MCD.
15	Vacant land opposite Yusuf Sarai Community Centre and adjacent to DMRC property along with vacant land near Petrol Pump (adjacent Hauz Khas Apartment).(Area = 3698.29 sqm.)
16	Proposed utilization plan of the DDA vacant plot in Planning Zone-F (South Delhi-I) for the provision of parking to be allotted to concerned MCD.Vacant land adjoining Adhchini village along the road leading towards DDA Janta Flats. (Area = 467.83 sqm.)
17	Modification in the approved layout plan titled' Proposed Plan for Aurobindo College at Village Lado Sarai' w.r.t. provision of about 10Ft (3m) passage connecting the existing roads for access to existing building around the already allotted land to Sh Aurobindo College.
18	Proposed Utilization Plan for DDA vacant land at C-Block SDA, Hauz Khas & carving out a plot measuring 325 Sq. yds (272 Sqm) approx.,for Socio-cultural Centre and remaining 4500 Sq. mt. land as DDA park with a 5 mt. wide pedestrian bund road for common public use

19	Utilization Plan of Vacant Land measuring 483 sqm. (approx.) in OCF Pocket at Pocket-9, Vasant Kunj Sector-B for provision of Dispensary for Pet Animals & Birds.
20	Utilization Plan for 7725.64 sqm. DDA vacant land along Mehrauli-Mahipalpur Road (Near Ryan Public School) in Plg. Zone F wherein area about 5979.10 sqm. Is proposed for Police Training Inst. / College, Security Forces.
21	Part modification in the layout plan of institutional plots within the constraint Area, Vasant Kunj w.r.t. change of use premises & Sub-division into three plots of DDA vacant plot No. 11 from Hospital to Govt. Offices.
22	Modification in the layout plan of Hauz Khas Institutional Area w.r.t. allotment of additional land measuring about 1837.26 sqm. to NIFT
23	Site proposed for allotment of land for setting up of Forensic Science Laboratory at Sheikh Sarai, Ph.II, New Delhi
24	Part modification in the Layout Plan of Okhla Industrial Area Phase-I w.r.t the amalgamation of plot no. A-1 & A-1/1 of Okhla Industrial Area Phase-I, Zone-F, New Delhi referred by South Delhi Municipal Corporation
25	Utilization of DDA Vacant Land In South Delhi-I (Zone-F) Received From LM Department W.R.T. Fortnightly Thematic Meeting Held at Raj Niwas On 22.02.2017 Related To Land Management Wing” (Site No.1)
26	Utilization of DDA Vacant Land In South Delhi-I (Zone-F) Received From LM Department W.R.T. Fortnightly Thematic Meeting Held at Raj Niwas On 22.02.2017 Related To Land Management Wing” (Site Approved For Children’s Park)
27	Utilization Of DDA Vacant Land In South Delhi-I (Zone-F) Received From LM Department w.r.t. Fortnightly Thematic meeting held at Raj Niwas On 22.02.2017, Related To Land Management Wing” (Site No. 3)

Annexure 2**List of earlier CPIOs/PIOs**

S. No.	Name and Designation	Period	Jurisdiction
1	2	3	4
1.	Mr. Partho Dhar Director (AP-I)	19.05.2008 to 30.04.2009*	AP-I (Zone F & H)
2.	Mr. I P Parate Jt. Director	01.05.2009 to 31.12.2011*	AP-I (Zone F & H)
3.	Ms. Kawaljeet Seith Dy. Director	01.01.2012 to 31.12.2013*	AP-I (Zone F & H)
4.	Mr. A K Vashishtt Dy. Dir. (Plg.)	01.01.2013 to 30.09.2016*	Zone F & H
5.	Mrs. Rita Grover Dy. Dir. (Plg.)	01.10.2016 to 31.05.2017*	Zone F & H
6.	Mr. Sanjay Kujur Asstt. Dir. (Plg.)	01.06.2017 to 07.01.2021*	Zones F & H (Part) (Other than Rohini)
7.	Mr. Amit Kumar Asstt. Dir. (Plg.)	08.01.2021 to till date	Zones F & NCRPB

* Tentative time period

Annexure 3**List of earlier FAAs**

S. No.	Name and designation	Period
1	2	3
1.	R K Jain Director (AP-I) Zone F & H	08.09.2008 to 06.05.2011*
2.	AK Manna Director (AP-I) Zone F & H	07.05.2011 to 12.12.2012*
3.	Mr P K Behra Director (AP-I)/ Zone F & H	01.01.2013 to 31.12.2014*
4.	Mrs I P Parate Director (Plg.) Zone D, F & H	01.01.2015 to 31.12.2015*
5.	Dr. K. Srirangan Director (Plg.)/AP-I	01.01.2016 to 16.04.2018*
6.	Mr. Alok Mahakul Dy. Director (Plg.)/ Zone F & H (Part)	17.04.2018 to 16.06.2020*
7.	Mrs. Alka Arya Director (Plg.)/ Zone F & NCRPB	01.01.2021 to 30.04.2022
8.	Mrs. Rita Grover Director (Plg.)/ Zone F & NCRPB	01.05.2022 to 31.06.2022
9.	Ms. Meenakshi Singh (Link Officer) Director (Plg.)/ Zone F & NCRPB	01.07.2022 to till date

* Tentative time period

Annexure 4

Details of current CPIO and FAA

CPIO – Mr. Amit Kumar, Assistant Director (Planning)/ Zone F & NCRPB, DDA, 4th Floor, Vikas Minar, IP Estate, New Delhi-110002. Email: amit.kumar202@dda.gov.in; Mobile: +91-8700805202

FAA – Ms. Meenakshi Singh, Link Officer to Director (Planning)/ F & NCRPB, DDA, 4th Floor, Vikas Minar, IP Estate, New Delhi-110002. Email: msingh.03@dda.gov.in, Mobile: +91- 9717707336